

Ontario-Montclair School District  
Regular Meeting of the Board of Trustees

# AGENDA

Thursday, March 14, 2019

Linda Vista - MPR  
1556 S. Sultana Avenue  
Ontario, California 91761

Closed Session: 6:30 PM  
Open Session: 7:00 PM



“Our Community, Our Children, Our Commitment, Our Future”

Board of Trustees:

Sonia Alvarado  
Kristen Brake  
Sarah S. Galvez  
Elvia M. Rivas  
Alfonso Sanchez



### *Mission Statement*

Ontario-Montclair School District (OMSD) is committed to providing a world-class education to our students in safe, respectful, and welcoming school environments that empowers students, staff, and families to be successful in a dynamic global society and cultivates college, career, and community partnerships.

### *Misión*

El Distrito Escolar de Ontario-Montclair, está comprometido a proporcionar una educación de calidad mundial a todos los estudiantes en ambientes escolares seguros y respetuosos que den poder a los estudiantes, personal y familias y que cultiven sociedades con nuestra comunidad, negocios y agencias no lucrativas.

# ONTARIO-MONTCLAIR SCHOOL DISTRICT

## Board of Trustees

Elvia M. Rivas - President  
Sarah S. Galvez - Vice President  
Kristen Brake - Clerk  
Sonia Alvarado - Member  
Alfonso Sanchez - Member

## Board Secretary

Superintendent  
Dr. James Q. Hammond

## Cabinet

Phil Hillman, Chief Business Official, Business Services  
Tammy Lipschultz, Assistant Superintendent, Learning & Teaching  
Hector Macias, Assistant Superintendent, Human Resources  
  
Irma Sanchez, Executive Assistant to the Superintendent



# ONTARIO-MONTCLAIR SCHOOL DISTRICT

## BOARD MEETING NOTICE

We are pleased you can be with us at this meeting, and we hope you will return. Your visit assures us of continuing community and parent interest in our schools and our students.

This agenda and its extensive background materials are available to all schools and departments in the school district, as well as representatives of the teachers' and classified organizations. A limited number of copies of the agenda will be available at the board meeting and the agenda can be accessed on the District's web page at [www.omsd.net](http://www.omsd.net), Board of Trustees link.

Members of the Board of Trustees of this district are locally elected officials, who serve a four-year term of office and are responsible for the educational programs of the community from grades kindergarten through eight. Board members are required to conduct programs of the schools in accordance with the State of California Constitution, the State Education Code and other laws enacted by the State Legislature relating to schools, and policies and procedures, which this Board adopts.

The Board is a policy-making "*at large*"<sup>1</sup> body. Administration of the District is delegated to a professional administrative staff headed by the Superintendent.

Each member of the Board has an opportunity to review the agenda and its extensive background materials for at least three days preceding the meeting. Before the board meeting, board members typically follow up with administration for clarification on any items in question. This procedure enables the Board to act on agenda items more effectively.

### WHAT TO DO IF YOU WISH TO ADDRESS THE BOARD OF TRUSTEES

The board president, or designee, will invite persons to speak concerning any items on the agenda or other District matters not on the agenda. This is not meant to be a debating period. Complaints and problems related to District policy will be referred to the superintendent.

#### 1. Comments from Visitors

**Yellow  
speaker slip  
to be turned  
in before  
Recognitions/  
Presentations**

Any person who desires to be heard by the Board may complete a yellow speaker form (available on the board materials table located at entrance to the meeting, available at the podium, or available from the Executive Assistant to the Superintendent).

To be acknowledged correctly and/or identified in the minutes, it is helpful that the speaker states and/or spells their name before addressing the Board. The Board President will call for comments from the floor for any person wishing to speak to any item **not** on the agenda. The president will call for comments regarding items **on** the agenda at the time the item is being heard. A person addressing the Board on an agenda item shall confine their remarks exclusively to that agenda item.

The audience will not be permitted to participate in the legislative deliberations of the Board about the agenda item.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take board action on anything not on the agenda.

<sup>1</sup>At large meaning board members must reside within Ontario-Montclair School District boundaries.

## ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD MEETING NOTICE

### 2. Accessibility, Special Accommodation

**Individuals requiring special accommodations or modifications**, including, but not limited to, any disabilities, including an American Sign Language interpreter, auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the superintendent's office, at (909) 418-6445, as soon as possible, and if at all possible, **at least two days before** the meeting date.

All individual comments shall **be limited to four minutes**, unless this time limit is waived by action of the Board. The maximum time the Board will hear comments on the same subject shall be **12 minutes**, unless such time limit is waived by action of the Board. In order to ensure non-English speakers receive the same opportunity to directly address the Board, any member of the public who utilizes a translator shall be provided at least twice the allotted time to address the Board, unless simultaneous translation equipment is used to allow the Board to hear the translated public testimony simultaneously. (Government Code 54954.3)

The Board encourages proponents on the same subject to determine in advance their principal speakers and the speakers will be afforded first consideration in expending the 12-minute total allocation to the same subject. The Board also encourages all speakers whenever possible, (a) to be direct and concise, (b) to avoid repetition of statements made earlier by fellow proponents on the same subject, and, (c) to place views in writing for the Board and/or Superintendent. If questions are to be submitted to the Board and/or Superintendent, such questions should be in writing. The Superintendent, if requested by the Board, shall provide written responses to such questions in a reasonable timeline.

If the same concerns from the same person(s) have been addressed at previous Board Meetings, with no updated information provided, the Board may lessen amount of time allowed for comments.

Speakers are encouraged to make their remarks in a courteous manner that is respectful of all members of the education community and of the District's goal of supporting student achievement.

Conduct that willfully interrupts the meeting, so as to render the orderly conduct of the meeting unfeasible, may result in the Board ordering the removal of the individual willfully interrupting the meeting.

The Board will not act on a complaint presented by a speaker at the same meeting during the public comment. A copy of the District's formal complaint procedures and complaint forms will be made available upon request and is available on the District's website.

**NOTICE:** The public is provided an opportunity for comments before the board adjourns to closed session. State law authorizes closed sessions for discussion and action on matters of District business, including individual employee and student matters, negotiations, litigation, and other matters specified by law. Closed session is not open to the public. Action taken in closed session is reported in the open session that follows, unless otherwise required by law. Please contact the Superintendent's Office at 909-418-6445, if you have any questions.

The district hereby certifies that a public accessible copy of the agenda was posted at the Briggs Education Center, located at 950 West "D" Street, Ontario, California 91762, not less than 72 hours prior to a regular meeting, or at least 24 hours prior to a special meeting.

Public records related to the public session agenda and distributed to the Governing Board no less than 72 hours before a regular meeting, may be inspected by the public at the Briggs Education Center, 950 West D Street, Ontario, CA 91762, during the regular business hours of 8:00 to 4:30 p.m.

Additionally, Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. If available, a duplicate of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if questions.

## **DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR**

### **AVISO DE LA MESA DIRECTIVA**

Nos complace que pueda acompañarnos en esta junta, y esperamos que regrese con frecuencia. Su visita nos asegura el interés persistente de la comunidad y de los padres en nuestras escuelas y nuestros estudiantes.

Esta orden del día y sus materiales de contexto extensivos están al alcance de todas las escuelas y departamentos en el distrito escolar, así como también para representantes de maestros, directores, y organizaciones clasificadas. Una cantidad limitada de copias del orden del día estará disponible en la junta de la mesa directiva y el índice del orden del día puede encontrarlo en las páginas del distrito del Internet en [www.omsd.net](http://www.omsd.net), que es la dirección de la Mesa Directiva.

Los miembros de la mesa directiva de este distrito son oficiales elegidos y locales, quienes ocupan este puesto por cuatro años y son responsables por los programas educativos de la comunidad desde kindergarten hasta octavo grado. Los miembros de la mesa directiva tienen que conducir programas de las escuelas conforme a la Constitución del Estado de California, el Código de educación del estado y otras leyes instituidas por la Legislatura del estado relacionadas a las escuelas, y normas y procedimientos que adopte esta Mesa directiva.

La Mesa Directiva es una entidad local que elabora políticas<sup>1</sup>. La administración del distrito es delegada a empleados profesionales administrativos dirigidos por el superintendente del distrito.

Cada uno de los miembros de la mesa directiva tiene oportunidad de repasar el orden del día y sus materiales de contexto extensivos por lo menos con tres días de anticipación de la junta. Antes de la junta de la mesa directiva, los miembros de la misma típicamente dan seguimiento con la administración en caso de que necesiten aclaración en cualquiera de los artículos en cuestión.

### **QUÉ HACER SI DESEA DIRIGIRSE A LA MESA DIRECTIVA**

El presidente de la mesa directiva, o su designado, invitará personas para que hablen con respecto a cualquier artículo indicado en el orden del día o de otros asuntos del distrito que no estén en el orden del día. Esto no significa que este sea un período de debate. Quejas y problemas relacionados a las normas del distrito serán referidas al superintendente.

#### **1. Comentarios de los visitantes**

**La hoja amarilla para dirigirse a la mesa directiva debe ser entregada antes de los Reconocimientos/ Presentaciones**

Cualquier persona que desee ser escuchada por la mesa directiva puede completar un formulario amarillo (estará en la mesa de materiales de la mesa directiva localizada a la entrada de la junta, en el estrado, o con la asistente ejecutiva del superintendente.)

Para ser reconocido correctamente o ser identificado, o ambos en el acta, es necesario que el interlocutor diga y deletree su nombre antes de dirigirse a la mesa directiva.

El presidente preguntará si hay comentarios de la audiencia o de cualquier persona que desee hablar sobre cualquier asunto que **no** esté en el orden del día. El presidente preguntará si hay comentarios con respecto a los asuntos que **están** en el orden del día cuando este está siendo escuchado. La persona que se dirige a la mesa directiva sobre un asunto en el orden del día deberá limitar sus comentarios exclusivamente a ese asunto del orden del día.

La audiencia no tiene permitido participar en las deliberaciones legislativas de la mesa directiva sobre el asunto en el orden del día.

Conforme a los requisitos de la Ley Brown, la mesa directiva puede responder brevemente a los comentarios del público y en la junta no se puede tomar ninguna medida en ningún asunto que no esté en el orden del día.

<sup>1</sup>Significa que los miembros de la mesa directiva deben vivir dentro de los límites de residencia del Distrito Escolar de Ontario-Montclair.

## DISTRITO ESCOLAR DE ONTARIO-MONTCLAIR

### AVISO DE LA MESA DIRECTIVA

#### 2. Accesibilidad, Acomodación especial

**Los individuos que requieren acomodaciones o modificaciones especiales**, incluyendo, pero no limitadas a, cualquier incapacidad, incluyendo intérprete de lenguaje Americano por señas, aparatos auxiliares y servicios, asiento accesible, o documentación en modelo accesible debe comunicarse con la oficina del superintendente, al (909) 418-6445, o su designado tan pronto sea posible, y si es posible, **por lo menos dos días antes** de la fecha de la junta. **Si necesita traducción en cualquier asunto del Orden del día puede comunicarse con los respectivos departamentos o con la oficina del Superintendente.**

Todos los comentarios individuales deberán **ser limitados a cuatro minutos**, a menos que este límite de tiempo sea revocado por acción de la mesa directiva. El tiempo máximo que la directiva escuchará comentarios sobre el mismo asunto será de **12 minutos**, a menos que dicho límite de tiempo sea revocado por acción de la mesa directiva. La mesa directiva sugiere que los proponentes sobre el mismo asunto determinen por anticipado a sus interlocutores principales y a estos se les considerará primero para que expongan en 12 minutos el mismo asunto. Para garantizar que las personas que no hablan inglés tengan la misma oportunidad de dirigirse directamente a la Mesa Directiva, cualquier miembro del público que utilice un traductor deberá ser proporcionado por lo menos doble el tiempo asignado para dirigirse a la Mesa Directiva, a menos que se use el equipo de traducción simultánea para permitir que la Mesa Directiva pueda escuchar el testimonio público traducido simultáneamente (Código de Gobierno 54954.3). La directiva también sugiere a todos los interlocutores, siempre que sea posible, (a) que sean directos y breves, (b) eviten repetición de las declaraciones hechas anteriormente por sus compañeros partidarios sobre el mismo asunto, y (c) redactar por escrito sus puntos de vista para la directiva o superintendente. Si desean hacer preguntas a la directiva o superintendente, dichas preguntas deben ser por escrito. El superintendente, si se lo pide la mesa directiva, deberá dar respuesta a dichas preguntas dentro de plazo de tiempo razonable.

Si el mismo asunto de la misma persona(s) ha sido planteado en juntas anteriores de la directiva, sin que hayan dado información al día, la directiva puede disminuir el tiempo permitido para comentarios.

Se recomienda que los interlocutores hagan sus comentarios de una manera corté que sea respetuosa a todos los miembros de la comunidad educativa y de la meta del distrito de apoyar el progreso de los estudiantes.

La conducta que intencionalmente interrumpe la junta, para que esta no se pueda llevar a cabo de manera ordenada, puede tener como consecuencia que la mesa directiva ordene la expulsión del individuo que a propósito interrumpe la junta.

La directiva no tomará ninguna medida sobre una queja presentada por un interlocutor en la misma junta durante el período de comentarios del público. Una copia de los procedimientos formales para presentar quejas y los formularios se les darán cuando los pidan.

**AVISO:** Al público se le da la oportunidad de hacer comentarios antes de que la directiva se retire para deliberar en sesión cerrada. La ley estatal autoriza sesiones cerradas para deliberar, tomar medidas sobre asuntos del distrito, incluyendo empleados individuales y asuntos de estudiantes, negociaciones, litigación y otros asuntos especificados por la ley. La sesión cerrada no está abierta al público. Las medidas tomadas en sesión cerrada son divulgadas en la sesión abierta que sigue, a menos que sea requerido por la ley. Por favor comuníquese con la oficina del superintendente al 909-418-6445, si tiene preguntas.

El distrito por este medio declara que una copia accesible al público del orden del día fue anunciada en el Centro de educación Briggs, localizado en el 950 West "D" Street, Ontario, California 91762, no menos de 72 horas antes de una junta regular, o por lo menos con 24 horas antes de una junta especial.

Registros públicos relacionados al orden del día de la sesión publica y que fueron distribuidos a la Mesa directiva menos de 72 horas antes de una junta regular pueden ser inspeccionados por el público en el Centro de Educación Briggs, 950 West D Street, Ontario, CA 91762, durante horas hábiles de 8:00 a 4:30 p.m.

Según el Estatuto 9324 de la Meza Directiva, el Distrito puede grabar, filmar o transmitir cualquier reunión abierta de la Mesa Directiva. Se puede encontrar un duplicado de esta grabación de la reunión en nuestro sitio web del Distrito. Por favor, comuníquese con la Oficina del Superintendente al (909) 418-6445, si tiene preguntas.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**REGULAR MEETING OF THE BOARD OF TRUSTEES**  
**A G E N D A**  
**Thursday, March 14, 2019**

**Meeting Location**

Linda Vista MPR

1556 S. Sultana Ave, Ontario, CA 91761

For assistance with clarification or language translation of a specific board meeting agenda item, you may contact the Superintendent's Office at (909) 418-6445.

As a courtesy, please silence your cell phones, pagers, and other electronic devices while the meeting is in session.

Per Board Bylaw 9324, the District may tape, film, or broadcast any open Board Meeting. A copy of the recording of this meeting may be found on our District website. Please contact the Superintendent's Office at (909) 418-6445, if you have any questions.

**A. PUBLIC MEETING – 6:30 PM**

**BOARD OF TRUSTEES**

**CALL TO ORDER**

\_\_\_\_\_ **Ms. Alvarado**

**COMMENTS FROM THE PUBLIC**

\_\_\_\_\_ **Ms. Brake**

**CLOSED SESSION**

\_\_\_\_\_ **Ms. Galvez**

\_\_\_\_\_ **Ms. Rivas**

\_\_\_\_\_ **Mr. Sanchez**

**Moved** \_\_\_\_\_ **Seconded** \_\_\_\_\_ **Vote** \_\_\_\_\_

The following are the items for discussion and consideration at the Closed Session of the Meeting for the Board of Trustees:

**1. Personnel Actions**

a. Public Employee Discipline/Dismissal/Release: Pursuant to Government Code Section 54957

b. Public Employee Appointment

- Elementary Principal
  - Hawthorne Elementary School
  - Lincoln Elementary School
  - Sultana Elementary School

**2. Conference with Legal Counsel**

a. Anticipated Litigation: Pursuant to Government Code Section 54956.9(d)(2):

- One (1) Case

**3. Negotiations/Public Employee Evaluations**

a. Conference with Labor Negotiator: Pursuant to Government Code Section 54957.6  
Agency Negotiator: Hector Macias, Assistant Superintendent, Human Resources  
Employee Organizations: OMTA and CSEA Chapter # 108

**ADJOURNMENT OF CLOSED SESSION**

**B. RECONVENE TO OPEN SESSION – 7:00 PM**

**C. PLEDGE OF ALLEGIANCE TO THE FLAG**

Flag Salute will be led by Diego Torres-Vizcarra (5<sup>th</sup> grade student) from Del Norte Elementary School. Student will be introduced by Principal Molly Tovar.

**D. ADOPTION OF AGENDA**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**E. RECOGNITIONS/PRESENTATIONS**

1. Performance by the Vernon Middle School Opera Troupe as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching: **Presentation**  
(Ref. E 1.1)
2. 2018-2019 Second Interim Financial Report as Presented by Phil Hillman, Chief Business Official: **Presentation**  
(Ref. E 2.1)

**F. PUBLIC COMMENTS BY ATTENDEES (BB 9323.b 5)**

Visitors wishing to comment on agenda items should request recognition by the Board President at the time the Board is considering the item. The Board will hear such comments by visitors before the Board members discuss the items and prior to the vote of the Board.

All individual comments shall be limited to **4 minutes**, unless the time limit is waived by action of the Board. The maximum time allowed for the Board to hear various comments on the same subject will be **12 minutes**, unless such time limit is waived by action of the Board.

The Board of Trustees welcomes comments and/or questions from visitors. Should you wish to address the Board, you may voluntarily complete a yellow speaker information form located at the table in the lobby, the auditorium podium, or obtain from the Executive Assistant to the Superintendent. The form should be submitted to the Executive Assistant **before** the Recognitions/Presentations section on the Agenda.

Per Brown Act requirements, the Board may respond briefly to public comments but cannot take Board action on anything not listed on the agenda.

1. Comments or questions from visitors on **District matters not on the agenda or agenda matters** items will be heard at this time.

**G. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

This listing provides an opportunity for the Board of Trustees to hear reports and communications from employee associations as listed. All reports are limited to five (5) minutes.

1. Ontario-Montclair School Teachers Association (OMTA)
2. California School Employees Association (CSEA) Chapter # 108



## H. CONSENT CALENDAR

(Warrant Register and contracts are included in the agenda and are provided under separate cover.)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

### a. Superintendent's Office

- a1. Thursday, January 10, 2019, Regular Meeting Minutes of the Board of Trustees:  
**Approval** (Ref. a 1.1-8)
- a2. Thursday, February 7, 2019, Regular Meeting Minutes of the Board of Trustees:  
**Approval** (Ref. a 2.1-8)
- a3. Adoption of Resolution 2018-19-23, Board Remuneration for Trustee Alfonso Sanchez: **Approval** (Ref. a 3.1-2)

### b. Business Services

- b1. Acceptance of Warrant Registers: Fund 01 Batch # 2103-2104, 2107-2119, 2121, 2125-2127, 2129-2131, 2134-2136, 2140-2142, 2151-2152, 2155-2157, 2162-2169, 2172-2179, 2181-2189, 2197, 2199-2200, 2202-2206, 2209-2213, 2224-2227, 2229-2232, 2235-2243, 2245-2247, 2251-2254, 2257, 2259, 2261, 2270, 2277-2284, 2286-2288, 2294-2297, 2300-2310, 2312-2313, 2315-2327, 2331, 2333, 2339-2343, 2345-2346, 2350, 2352-2355, 2357-2360, 2363-2366, 2368-2369, 2371, 2382-2383, 2385-2386, 2388-2397, 2399-2402, 2404-2408; Fund 12 Batch # 2105, 2120, 2137, 2153, 2198, 2208, 2244, 2255, 2276, 2311, 2344, 2356, 2384, 2398; Fund 13 Batch # 2102, 2106, 2138-2139, 2154, 2170, 2180, 2207, 2248, 2289, 2338, 2367, 2403; Fund 21 Batch # 2132-2133, 2148-2149, 2158, 2190-2196, 2201, 2214, 2216-2222, 2228, 2233-2234, 2249-2250, 2262-2269, 2271-2273, 2285, 2290-2291, 2293, 2328-2330, 2336-2337, 2348, 2362, 2370, 2372-2373, 2376-2381; Fund 25 Batch # 2150, 2275, 2292, 2332; Fund 35 Batch # 2122, 2143-2147, 2159-2160, 2215, 2223, 2335, 2349, 2361, 2374-2375; Fund 40 Batch # 2123, 2171, 2256, 2258, 2260, 2274, 2334, 2347; Fund 67 Batch # 2124, 2128, 2161, 2298-2299, 2314, 2351, 2387: **Approval** (Additional Supporting Information Available Under Separate Cover)
- b2. Purchase Orders 393761-394036: **Approval** (Additional Supporting Information Available Under Separate Cover)
- b3. Purchasing and Contracts Report: **Approval** (Ref. b 3.1-4)
- b4. Acceptance of Gifts/Donations: **Approval** (Ref. b 4.1-2)
- b5. Budget Adjustments – January 2019: **Approval** (Ref. b 5.1-6)

**c. Human Resources**

- c1. Certificated Personnel Recommendations Report # CERT189-0314 including Employment; Assignment, Classification, Schedule Change; Certificated Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Authorization to Teach Outside of Credential: Ed Code §44258.2; Variable Term Waiver; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination, and Report of Action Taken by the Board of Trustees in Closed Session on February 21, 2019: **Approval** (Ref. c 1.1-5)
- c2. Classified Personnel Recommendations Report #CLA189-0314 including Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitute, Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Probationary Release and Termination: **Approval** (Ref. c 2.1-5)

**d. Learning & Teaching**

- d1. Adoption of Resolution 2018-19-16, Recognizing Bon View Elementary School for Receiving Reauthorization as an International Baccalaureate World School Primary Years Programme School: **Approval** (Ref. d 1.1-2)
- d2. Adoption of Resolution 2018-19-17, Recognizing Arroyo Elementary School for Receiving Reauthorization as an International Baccalaureate World School Primary Years Programme School: **Approval** (Ref. d 2.1-2)
- d3. Adoption of Resolution 2018-19-18, Recognizing Hawthorne Elementary School for Receiving Reauthorization as an International Baccalaureate World School Primary Years Programme School: **Approval** (Ref. d 3.1-2)
- d4. Ontario-Montclair School District-Sponsored Travel/Conference/Business for Non-District Employees TCB1819-01: **Approval** (Ref. d 4.1-3)

**I. DISCUSSION/ACTION/PUBLIC HEARING**

**Learning & Teaching**

- I1. Adoption of Resolution 2018-19-19, Recognizing March 21, 2019 as World Poetry Day: **Approval** (Ref. I 1.1-3)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Human Resources**

- I2. Adoption of Resolution 2018-19-20, Recognizing April 23, 2019 as California School Bus Driver’s Appreciation Day: **Approval** (Ref. I 2.1-2)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**Business Services**

I3. 2018-2019 Second Interim Financial Report with a Positive Certification:  
**Approval** (*Additional Supporting Information Available Under Separate Cover*)  
(Ref. I 3.1-2)

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

**J. CALL OUT OF CLOSED SESSION ACTIONS**

**K. COMMENTS AND RECOMMENDATIONS BY BOARD OF TRUSTEES**

**L. COMMENTS BY THE SUPERINTENDENT**

**M. INFORMATION/ANNOUNCEMENTS**

M1. Report on Input Regarding Parent Involvement Opportunities in the Ontario-Montclair School District: **Information** (Ref. M 1.1-2)

M2. Update on the 2018-2019 California Healthy Kids Survey (CHKS) Reports: California School Dashboard Local Control Indicator Priority Six (6) Student Engagement: **Information** (*Additional Supporting Information Available Under Separate Cover*) (Ref. M 2.1-3)

M3. Measure “K” Citizens’ Bond Oversight Committee’s 2018-2019 Annual Report: **Information** (Ref. M 3.1-5)

M4. Future Agenda Items  
(*Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322*)

M2. Next Regular Board Meeting:  
**April 18, 2019 at 7:00 PM (Open Session) \***  
**Oaks Middle School**  
**1221 S. Oaks Ave., Ontario, CA 91762**  
\*Time and location may change.  
Please refer to posted agenda or visit our District website.

**N. ADJOURNMENT**

Moved \_\_\_\_\_ Seconded \_\_\_\_\_

Vote by Trustees: Ayes: \_\_\_\_\_ Noes: \_\_\_\_\_ Abstain: \_\_\_\_\_

Time: \_\_\_\_\_

**NOTICE:** Individuals requiring special accommodations or modifications, including, but not limited to, any disabilities, including an American Sign Language interpreter or auxiliary aids and services, accessible seating, or documentation in accessible formats, should contact the Office of the Superintendent at (909) 418-6445, or designee, at least two days before the meeting date.  
The district hereby certifies that a public accessible copy of this agenda was posted at the Briggs Education Center, located at 950 West D Street, Ontario, California 91762, not less than 72 hours prior to this meeting. Public records related to the public session agenda that are distributed to the Governing Board less than 72 hours before a regular meeting, may be inspected by the public at Briggs Education Center, 950 West D Street, Ontario CA 91762, during the regular business hours of 8:00 a.m. to 4:30 p.m.

# Presentations/Recognitions

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Performance by the Vernon Middle School Opera Troupe

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**REQUESTED ACTION**

Receive the performance by the Vernon Middle School Opera Troupe as introduced by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching.

**BACKGROUND INFORMATION**

Each year, the California State Board of Education designates the month of March as Arts Education Month. Through this proclamation, the State Board encourages all educational communities to celebrate with appropriate instructional activities, such as site-based activities, to commemorate and celebrate the contributions of the arts to the learning and development of all students. Schools plan and participate in programs and activities to recognize the arts, which include dance, music, theatre, and the visual arts, as an essential part of a basic education for all students.

On February 21, 2019, the Board of Trustees adopted Resolution 2018-19-13, Recognizing the Month of March 2019 as Arts Education Month, and encouraged school sites to celebrate the arts with meaningful student activities and programs which demonstrate learning and understanding in the visual and performing arts.

The Vernon Middle School Opera Troupe is an auditioned choral group consisting of 7<sup>th</sup> and 8<sup>th</sup> grade scholars. The creation of the Opera Troupe has brought an additional opportunity to our students to be exposed to another genre of music. Students undertake a rigorous course of study in vocal performance and musical techniques which are unique to the music.

In honor of Arts Education Month, the Vernon Middle School Opera Troupe, under the direction of Mia Searight, will perform.

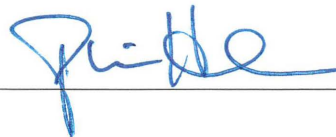
Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



**FINANCIAL IMPLICATIONS**

None.

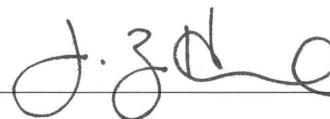
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board receive the performance by the Vernon Middle School Opera Troupe.

Approved by: James Q. Hammond, Superintendent



ONTARIO-MONTCLAIR SCHOOL DISTRICT  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President, and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** 2018-2019 Second Interim Financial Report

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**REQUESTED ACTION**

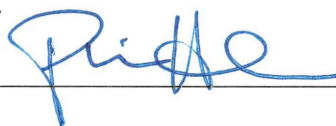
Receive for information the presentation on the 2018-2019 Second Interim Financial Report as presented by Phil Hillman, Chief Business Official.

**BACKGROUND INFORMATION**

Pursuant to Education Code Section 42131, twice each year, the Board of Trustees must certify to the San Bernardino County Superintendent of Schools (SBCSS) and the California Department of Education (CDE) that the District can meet its financial obligations for the current and two subsequent fiscal years.

The Second Interim Financial Report is presented to the Board of Trustees for approval with a **Positive Certification** (submitted as agenda item I3). Based upon current projections, the District will meet its obligations in the current and two subsequent years.

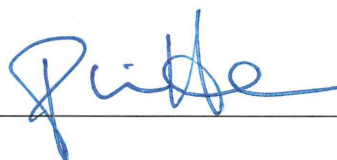
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

None.

Prepared by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board receive for information the presentation on the 2018-2019 Second Interim Financial Report.

Approved by: James Q. Hammond, Superintendent



# Consent Calendar

(a) Superintendent's Office

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Minutes of the January 10, 2019, Regular Meeting of the Board of Trustees

---

**REQUESTED ACTION**

Approve the Minutes of the January 10, 2019, Regular Meeting of the Board of Trustees.

**BACKGROUND INFORMATION**

The Board of Trustees recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by District staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

Board Bylaw 9122 states that the Board of Trustees shall appoint the Superintendent to serve as Secretary to the Board. The Secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings.

As Secretary to the Board of Trustees, the Superintendent presents the minutes of the Regular Meeting of the Board of Trustees for January 10, 2019.

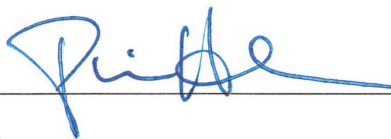
Prepared by: James Q. Hammond, Superintendent



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Minutes of the Regular Meeting of the Board of Trustees held on January 10, 2019.

Approved by: James Q. Hammond, Superintendent





**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**REGULAR BOARD OF TRUSTEES MEETING**  
Thursday, January 10, 2019

**MINUTES**

**A. CALL TO ORDER**

A regular meeting of the Ontario-Montclair School District Board of Trustees was called to order at 6:30 PM by President Elvia M. Rivas. The meeting was held at Linda Vista Multi-Purpose Room, 1556 S. Sultana Ave., Ontario, CA 91761.

**ROLL CALL**

**Trustees Present:** Elvia M. Rivas, President; Sarah S. Galvez, Vice President; Kristen Brake, Clerk; and Trustees Sonia Alvarado. Alfonso Sanchez, Board Member, arrived at 6:31 PM.

**Administrators Present:** Dr. James Q. Hammond, Superintendent; Phil Hillman, Chief Business Official (Business Services); Tammy Lipschultz, Assistant Superintendent (Learning & Teaching); Hector Macias, Assistant Superintendent, (Human Resources); and Irma Sanchez, Executive Assistant to the Superintendent.

**COMMENTS ON CLOSED SESSION ITEMS**

No Comments were made at this time.

**ADJOURNED TO CLOSED SESSION**

On a motion by Trustee Galvez, seconded by Trustee Brake, the Board entered into Closed Session at 6:30 PM by a unanimous, 4-0-0 vote. Trustee Alfonso Sanchez arrived at 6:31 PM.

**B. RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 7:00 PM.

**EMPLOYEE REPRESENTATIVES IN ATTENDANCE**

Employee Association Representatives attending the Board Meeting was California School Employees Association Chapter # 108 Vice President Estela Lira and Ontario-Montclair Teachers Association President John Egan.

**C. PLEDGE OF ALLEGIANCE TO THE FLAG**

Flag salute was led by Aundrea Sierra (6<sup>th</sup> grade student) from Buena Vista Arts-integrated School. Student was introduced by Principal Nick Zajicek.

Trustee Rivas announced that while all Trustees were in attendance for Closed Session, Trustee Sanchez is unable to attend the Open Session to take care of a personal matter.

**D. ADOPTION OF AGENDA**

Upon a motion by Trustee Galvez and seconded by Trustee Brake, the Board of Trustees **APPROVED, Adoption of Agenda**, by a unanimous, 4-0-0 vote by the Board of Trustees. Trustee Alfonso Sanchez was absent.

## **E. RECOGNITIONS/PRESENTATIONS**

1. Presentation of the 2017-2018 Annual Financial Audit Report and Annual Measure K General Obligation Bonds Audit Report as Presented by Phil Hillman, Chief Business Official and Royce Townsend from the District's Independent Certified Public Accounting Firm, Vavrinek, Trine, Day & Co., LLP
2. All Day Kindergarten Program in the Ontario-Montclair School District as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching and Superintendent Dr. James Q. Hammond.
3. World Language Programs in Ontario-Montclair School District as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching.
4. Positive Behavior Intervention and Support (PBIS) Program in the Ontario-Montclair School District as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching and Rhonda Cleeland, Director II, Family & Collaborative Services.

## **F. PUBLIC COMMENTS**

Glenn Wong welcomed Kris Brake to the Board and spoke in support of increased collaboration between OMSD Leadership team and teachers. He looks forward to working collaboratively. Mr. Wong expressed that he is proud of the good things happening in OMSD. Mr. Wong thanked Tammy Lipschultz for spending time at the OMTA Rep Council Meeting and they are looking forward to having her attend future meetings to work with teachers and he hopes other leadership members also attend Rep Council meetings.

Monica Lite spoke in regards to a recent break in at Vista Grande Elementary School and shared her concerns and staffs uneasiness. Additionally, Ms. Lite shared some safety concerns related to campus facilities.

Martina Rangel-Ortega spoke in regards to PBIS. Ms. Rangel-Ortega shared that she appreciated the PBIS information and wished that this information was available when her student was in school. Additionally, Ms. Rangel-Ortega requested that step 8 include a referral to the Child Find process. Ms. Rangel-Ortega shared about a parent who recently reached out to her and expressed concerns regarding her student's continued referrals by his teacher for behavior and academic performance. Ms. Rangel-Ortega suggested that teachers receive training in Child Find and autism.

## **COMMENTS FROM EMPLOYEE REPRESENTATIVES**

1. Ontario-Montclair Teachers Association (OMTA)  
John Egan had no comment.
2. California School Employees Association (CSEA) Chapter #108  
Estela Lira had no comment.

## H. CONSENT/INFORMATION CALENDAR

On a motion by Trustee Galvez, seconded by Trustee Brake, the Board of Trustees **APPROVED, Consent/Information Calendar**, by a unanimous 4-0-0 vote by the Board of Trustees. Trustee Sanchez was absent.

### a. Superintendent's Office

**APPROVED, Agenda Item a1**, November 15, 2018, Regular Meeting Minutes of the Board of Trustees;

### b. Business Services

**APPROVED, Agenda Item b1**, Acceptance of Warrant Registers: Fund 01 Batch # 1473-1479, 1481, 1484-1493, 1495, 1497-1502, 1516-1519, 1522-1527, 1529-1530, 1537-1538, 1547-1564, 1566-1572, 1578-1585, 1588-1591, 1593-1611, 1613-1624, 1626, 1629, 1632-1634, 1636-1637, 1639-1641, 1643-1659, 1661-1663, 1667-1668, 1671-1672, 1674-1677, 1679, 1682, 1700-1702, 1705-1708, 1710-1719, 1721-1722, 1724-1735; Fund 12 Batch # 1480, 1577, 1586, 1612, 1627, 1660, 1664, 1670; Fund 13 Batch # 1494, 1496, 1592, 1628, 1638, 1642, 1665-1666, 1669, 1703, 1709; Fund 21 Batch # 1482-1483, 1504-1506, 1509, 1512-1515, 1521, 1531-1534, 1536, 1539-1545, 1574-1575, 1625, 1630-1631, 1673, 1680-1681, 1686-1699, 1704, 1720; Fund 25 Batch # 1508, 1511, 1576; Fund 35 Batch # 1503, 1520, 1535, 1546, 1635, 1683-1685; Fund 40 Batch # 1507, 1510, 1573; Fund 67 Batch # 1528, 1565, 1587, 1678, and 1723;

**APPROVED, Agenda Item b2**, Purchase Orders 393053-393244;

**APPROVED Agenda Item b3**, Purchasing and Contracts Report;

**APPROVED, Agenda Item b4**, Acceptance of Gifts/Donations;

**APPROVED, Agenda Item b5**, Budget Adjustments – October 2018 to November 2018;

**APPROVED, Agenda Item b6**, Signature Authorization;

### Human Resources

**APPROVED, Agenda Item c1**, Certificated Personnel Recommendations Report #CERT189-0110 including Assignment, Classification, Schedule Change; Certificated Substitutes; Request for Leave of Absence; Revised Approved Leave of Absence; Authorization to Teach Outside of Credential: Ed Code §44256(b); Variable Term Waiver; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination;

**APPROVED, Agenda Item c2**, Classified Personnel Recommendations Report #CLA189-0110 Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitute; Request for Leave of Absence; Revised Approved Leave of Absence; Absence; Retirement, Resignation, Probationary Release and Termination;

### Learning & Teaching:

**APPROVED, Agenda Item d1**, OMSD School Sponsored Overnight Field Trip List FT1819-05.

## I. DISCUSSION/ACTION/PUBLIC HEARING

### Superintendent's Office

Upon a motion by Trustee Brake, and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Agenda Item I1**, Adoption of Resolution 2018-19-11, 2019 Models of Excellence, by a unanimous vote of 4-0-0 by the Board of Trustees. Trustee Sanchez was absent.

### Human Resources

Upon a motion by Trustee Galvez, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item I2**, Adoption of Resolution 2018-19-12, Recognizing February 4-8, 2019 as School Counseling Week, by a unanimous vote of 4-0-0 by the Board of Trustees. Trustee Sanchez was absent.

### Human Resources

Upon a motion by Trustee Brake, and seconded by Trustee Galvez, the Board of Trustees **APPROVED, Agenda Item I3**, Ontario-Montclair Teachers Association Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair School District, by a unanimous vote of 4-0-0 by the Board of Trustees. Trustee Sanchez was absent.

### Human Resources

Upon a motion by Trustee Galvez, and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item I4**, Ontario-Montclair School District Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair Teachers Association, by a unanimous vote of 4-0-0 by the Board of Trustees. Trustee Sanchez was absent.

### Human Resources

Upon a motion by Trustee Galvez, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item I5**, California School Employee Association Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair School District, by a unanimous vote of 4-0-0 by the Board of Trustees. Trustee Sanchez was absent.

### Human Resources

Upon a motion by Trustee Brake, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item I6**, Ontario-Montclair School District Initial Re-Opener Proposal for the 2018-2019 Negotiations with the California School Employees Association, by a unanimous vote of 4-0-0 by the Board of Trustees. Trustee Sanchez was absent.

### Superintendent's Office

Upon a motion by Trustee Galvez, and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item I7**, First Reading of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs) and Exhibits (Es) as Listed, by a unanimous vote of 4-0-0 by the Board of Trustees. Trustee Sanchez was absent. *(Additional Supporting Information was made available Under Separate Cover)*

Superintendent's Office  
BB 9110: Terms of Office

**Business Services**

BP 3290: Gifts, Grants and Bequests  
AR 3320: Claims and Actions Against the District  
AR 3460: Financial Reports and Accountability

**Human Resources**

BP 4114: Transfer  
AR 4200: Classified Personnel  
AR 5113: Absences and Excuses  
AR 5131.41: Use of Seclusion and Restraint  
BP & AR 5141.52: Suicide Prevention

**Human Resources (Continued)**

BP & AR 5141.6: School Health Services  
BP & AR 5144: Discipline  
BP & AR 5144.1: Suspension and Expulsion/Due Process  
BP 5146: Married/Pregnant Parenting Students  
BP & AR 5148.3: Preschool/Early Childhood Education

**Learning & Teaching**

BP 6142.3: Civic Education  
BP & AR 6145.2: Athletic Competition  
BP 6170.1: Transitional Kindergarten  
BP 6178: Career Technical Education  
BP 6190: Evaluation of the Instructional Program

**J. CALL OUT OF CLOSED SESSION ACTIONS**

Hector Macias, Assistant Superintendent, Human Resources reported no action was taken in Closed Session.

**K. BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS**

Trustee Brake thanked everyone in attendance and announced she is reading at the school sites and is looking forward to visiting Ms. Monica Lite's classroom next week. Trustee Brake shared she attended Vernon's Choir and Orchestra performance and enjoyed watching the students perform.

Trustee Galvez wished everyone a happy new year and thanked the audience for being in attendance and looks forward to another successful school year.

Trustee Alvarado thanked OMTA and CSEA for inviting her to attend their meetings and looks forward to attending future Association meetings. Additionally, Trustee Alvarado shared she is beginning her school site visits and looks forward to visiting all 32 school sites, as well as school site meetings to learn more about the schools and District needs. Trustee Alvarado commended both Associations for the manner in which they organize their meetings.

Trustee Rivas wished everyone a happy new year and recognized the Ontario Police Department and thanked them for their services. Additionally, Trustee Rivas thanked staff for the informative presentations

**L. SUPERINTENDENT'S COMMENTS**

Superintendent Dr. Hammond thanked Mr. Wong for his comments and concurred that working collaboratively with OMTA and CSEA to find solutions collaboratively is a great idea and thanked Tammy Lipschultz for attending the Association Meetings and will have Hector Macias and Phil

Hillman also available to participate in Rep Council Meetings to provide information that address questions and concerns that may arise. Additionally, Superintendent Dr. Hammond thanked Ms. Lite for her comments and bringing awareness of her concerns. Mr. Hillman and Mr. Misso will address the concerns shared during public comments.

Superintendent Dr. Hammond shared that he is proud to see the many opportunities OMSD students have available to them, including during the weekends and that he shared that he drove by Oaks Middle School on Saturday morning and saw hundreds of students and parents participating in various OMSD activities.

Superintendent Dr. Hammond congratulated the Chess Tournament participants. He announce the winners as follows: Howard Elementary and De Anza Middle School in 1<sup>st</sup> place, Edison Elementary School and Serrano Middle School in 2<sup>nd</sup> place, and Lehigh Elementary School and Oaks Middle School in 3<sup>rd</sup> place. Superintendent Dr. Hammond thanked the classified and certificated staff who work with the kids teaching them the game and making these wonderful opportunities possible.

Additionally, Superintendent Dr. Hammond invited the community to visit the Parent Education Center and shared the various upcoming activities that are available through the Parent Center.

Superintendent Dr. Hammond congratulated the Oaks, Serrano, and Vernon middle schools' communities for receiving AVID Site of Distinction. He expressed that he is proud of the work that is taking place at these schools and shared the rigor of the audits from outside agencies, speaks volumes for the school wide commitment at each these school sites.

Superintendent Dr. Hammond congratulated Chris Catuara who recently represented OMSD with high distinction. Chris Catuara was invited to present at Count Down to Code and now the SBCSS has asked him to present at the County level. Finally, Superintendent Dr. Hammond congratulated Dr. Adriana Gonzalez whose dissertation was recently nominated as Dissertation of the Year.

## **M. INFORMATION/ANNOUNCEMENTS**

- M1. The Report of Enrollment, Class Size Averages and Classes Exceeding Contract Maximums was presented as Informational Item.
- M2. The 2017-2018 Annual Financial Audit Report was presented as Informational Item. *(Additional Supporting Information was made available Under Separate cover)*
- M3. The 2017-2018 Annual Measure K General Obligation Bonds Audit Report was presented as an Informational Item. *(Additional Supporting Information was made available Under Separate cover)*
- M4. Future Agenda Items  
(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)
- M5. Next Regular Board Meeting  
February 7, 2019 at 7:00 PM (Open Session) \*  
Linda Vista (MPR)  
1556 S. Sultana Ave., Ontario, CA 91761  
\*Time and location may change. Please refer to posted agenda.

**N. ADJOURNMENT**

On a motion from Trustee Brake and a second by Trustee Alvarado, the Board Meeting adjourned at 8:54 PM, by a unanimous roll call vote of 4-0-0.

**ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES**

\_\_\_\_\_  
**Kristen "Kris" Brake, Board Clerk**

\_\_\_\_\_  
**James Q. Hammond, Ed.D, Superintendent/Board Secretary**

**BOARD APPROVED:** \_\_\_\_\_

*Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.*

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Minutes of the February 7, 2019, Regular Meeting of the Board of Trustees

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**REQUESTED ACTION**

Approve the Minutes of the February 7, 2019, Regular Meeting of the Board of Trustees.

**BACKGROUND INFORMATION**

The Board of Trustees recognizes that maintaining accurate minutes of Board meetings provides a record of Board actions for use by District staff and the public. Accurate minutes also help foster public trust that Board actions are occurring in public in accordance with law.

Board Bylaw 9122 states that the Board of Trustees shall appoint the Superintendent to serve as Secretary to the Board. The Secretary to the Board shall be responsible for maintaining an accurate and complete record of all Board proceedings.

As Secretary to the Board of Trustees, the Superintendent presents the minutes of the Regular Meeting of the Board of Trustees for February 7, 2019.

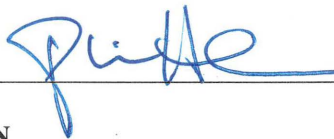
Prepared by: James Q. Hammond, Superintendent



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Minutes of the Regular Meeting of the Board of Trustees held on February 7, 2019.

Approved by: James Q. Hammond, Superintendent





**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**REGULAR BOARD OF TRUSTEES MEETING**  
Thursday, February 7, 2019

**MINUTES**

**A. CALL TO ORDER**

A regular meeting of the Ontario-Montclair School District Board of Trustees was called to order at 6:32 PM by President Elvia M. Rivas. The meeting was held at Linda Vista Multi-Purpose Room, 1556 S. Sultana Ave., Ontario, CA 91761.

**ROLL CALL**

**Trustees Present:** Elvia M. Rivas, President; Sarah S. Galvez, Vice President; Kristen Brake, Clerk; and Trustees Sonia Alvarado. Trustee Alfonso Sanchez was absent.

**Administrators Present:** Dr. James Q. Hammond, Superintendent; Phil Hillman, Chief Business Official (Business Services); Tammy Lipschultz, Assistant Superintendent (Learning & Teaching); Hector Macias, Assistant Superintendent, (Human Resources); and Irma Sanchez, Executive Assistant to the Superintendent.

**COMMENTS ON CLOSED SESSION ITEMS**

No comments were made at this time.

**ADJOURNED TO CLOSED SESSION**

On a motion by Trustee Brake, seconded by Trustee Alvarado, the Board entered into Closed Session at 6:32 PM by a unanimous, 4-0-0 vote. Trustee Alfonso Sanchez was absent.

**B. RECONVENE TO OPEN SESSION**

The Board reconvened to Open Session at 7:04 PM.

**EMPLOYEE REPRESENTATIVES IN ATTENDANCE**

Employee Association Representatives attending the Board Meeting was California School Employees Association Chapter # 108 President Chris Vargas-Rojas and Ontario-Montclair Teachers Association President John Egan.

**C. PLEDGE OF ALLEGIANCE TO THE FLAG**

Flag salute was led by Anya Peterson (8<sup>th</sup> grade student) and Isabella Flores (8<sup>th</sup> grade student) from Central Language Academy. Students were introduced by Principal Arlene Rodriguez. The students performed the Flag Salute in English, Spanish, and Mandarin.

**D. ADOPTION OF AGENDA**

Upon a motion by Trustee Galvez and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Adoption of Agenda**, by a unanimous, 4-0-0 vote by the Board of Trustees. Trustee Alfonso Sanchez was absent.

## **E. RECOGNITIONS/PRESENTATIONS**

1. 2019-2020 Governor's State Budget Proposal as Presented by Phil Hillman, Chief Business Official.
2. Measure K "Ontario-Montclair School District Repair, Student Safety, Classroom Technology Measure" Projects Update as Presented by Phil Hillman, Chief Business Official and Craig Misso, Director Facilities Planning and Operations.
3. California School Dashboard as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching and Jeremy Wood, Director II, Research & Assessment.
4. Ontario-Montclair School District Special Education Local Plan Area (SELPA) Update as Presented by Tammy Lipschultz, Assistant Superintendent, Learning & Teaching and Dr. Alana Hughes-Hunter, Executive Director, OMSD SELPA.

The Board acknowledged former Trustee Maureen "Moe" Mendoza for her advocacy to support students and families as OMSD considered moving to a Single District SELPA.

## **F. PUBLIC COMMENTS**

No Comments made.

## **G. COMMENTS FROM EMPLOYEE REPRESENTATIVES**

1. Ontario-Montclair Teachers Association (OMTA)  
John Egan thanked Rhonda Cleeland for allowing him to participate in the PBIS boot camp and complimented her for a well-organized and engaged training session. Mr. Egan shared that this training helped him realize that PBIS is a collaborative initiative and wished he could have a do-over at his previous school site. Additionally, Mr. Egan spoke in regards to the importance of collaboration as PBIS gets implemented and that it would be beneficial for teachers to have that opportunity. Mr. Egan thanked Tammy Lipschultz for attending the Rep Council Meeting and answering questions from teachers. Mr. Egan thanked Trustee Sonia Alvarado for accompanying him to Montera Elementary School to meet with and hear from teachers and thanked Trustee Rivas who will be joining for a site visit to Vina Danks and encouraged and welcomed other Trustees to join him at these visits. Finally, Mr. Egan spoke in regards to negotiations and the issues currently faced by LAUSD and Oakland School District.
2. California School Employees Association (CSEA) Chapter #108  
No comment.

## **H. CONSENT/INFORMATION CALENDAR**

On a motion by Trustee Galvez, seconded by Trustee Brake, the Board of Trustees **APPROVED, Consent/Information Calendar**, by a unanimous 4-0-0 vote by the Board of Trustees. Trustee Alfonso Sanchez was absent.

### **a. Superintendent's Office**

**APPROVED, Agenda Item a1**, Thursday, December 13, 2018, Annual Organizational Meeting Minutes of the Board of Trustees;

**APPROVED, Agenda Item a2**, Second Reading and Adoption of Board Policies (BPs), Administrative Regulations (ARs), Board Bylaws (BBs) and Exhibits (Es) as Listed (*Additional Supporting Information was made available Under Separate Cover*);

**Superintendent's Office**

BB 9110: Terms of Office

**Business Services**

BP 3290: Gifts, Grants and Bequests

AR 3320: Claims and Actions Against the District

AR 3460: Financial Reports and Accountability

**Human Resources**

BP 4114: Transfer

AR 4200: Classified Personnel

AR 5113: Absences and Excuses

AR 5131.41: Use of Seclusion and Restraint

BP & AR 5141.52: Suicide Prevention

BP & AR 5141.6: School Health Services

BP & AR 5144: Discipline

BP & AR 5144.1: Suspension and Expulsion/Due Process

BP 5146: Married/Pregnant Parenting Students

BP & AR 5148.3: Preschool/Early Childhood Education

**Learning & Teaching**

BP 6142.3: Civic Education

BP & AR 6145.2: Athletic Competition

BP 6170.1: Transitional Kindergarten

BP 6178: Career Technical Education

BP 6190: Evaluation of the Instructional Program

**b. Business Services**

**APPROVED, Agenda Item b1**, Acceptance of Warrant Registers: Fund 01 Batch # 1736, 1741-1744, 1749-1764, 1768-1779, 1781-1795, 1797-1799, 1801-1803, 1807-1808, 1817-1820, 1823-1825, 1828-1829, 1831-1832, 1848, 1852-1859, 1865, 1867, 1877-1881, 1883-1887, 1889-1890, 1892-1894, 1897-1904, 1907-1912, 1914-1916, 1920-1924; Fund 12 Batch # 1767, 1821, 1888, 1917; Fund 13 Batch # 1765, 1796, 1800, 1822, 1826-1827, 1866, 1868; Fund 21 Batch # 1738-1740, 1745, 1809-1813, 1830, 1834-1835, 1838-1846, 1849-1850, 1860, 1863, 1869-1876, 1882, 1891, 1895-1896, 1905-1906, 1918, 1925; Fund 25 Batch # 1747, 1836; Fund 35 Batch # 1804, 1814, 1833, 1847, 1851, 1861; Fund 40 Batch # 1737, 1746, 1748, 1805-1806, 1815-1816, 1837, 1862; Fund 67 Batch # 1766, 1780, 1864, 1913, and 1919;

**Business Services (Continued)**

**APPROVED, Agenda Item b2**, Purchase Orders 393245-393585;

**APPROVED Agenda Item b3**, Purchasing and Contracts Report;

**APPROVED, Agenda Item b4**, Acceptance of Gifts/Donations;

**APPROVED, Agenda Item b5**, Budget Adjustments – December 2018;

**APPROVED, Agenda Item b6**, Rejection of Claim 2018-19-008;

c. **Human Resources**

**APPROVED, Agenda Item c1**, Certificated Personnel Recommendations Report #CERT189-0207 including Employment; Assignment, Classification, Schedule Change; Certificated Substitutes; Request for Leave of Absence; Subsequent Variable Term Waiver; Retirement, Resignation, Release and Termination;

**APPROVED, Agenda Item c2**, Classified Personnel Recommendations Report #CLA189-0207 including Employment; Assignment, Classification, Schedule Change, Additional Assignment; Classified Substitute; Request for Leave of Absence; Revised Approved Leave of Absence; Retirement, Resignation, Probationary Release and Termination;

d. **Learning & Teaching:**

**APPROVED, Agenda Item d1**, OMSD School Sponsored Overnight Field Trip List FT1819-06.

I. **DISCUSSION/ACTION/PUBLIC HEARING**

**Learning & Teaching**

The **Public Hearing** opened at 8:28 PM for public comments of **Agenda Item I1**, Public Hearing regarding the Low-Performing Students Block Grant Plan for Ontario-Montclair School District. The Public Hearing closed at 8:29 PM. There were no comments.

Upon a motion by Trustee Brake, and seconded by Trustee Alvarado, the Board of Trustees **APPROVED, Agenda Item I2**, Adoption of the Low-Performing Students Block Grant Plan for Ontario-Montclair School District, by a unanimous vote of 4-0-0 by the Board of Trustees. Trustee Alfonso Sanchez was absent.

**Human Resources**

The **Public Hearing** opened at 8:29 PM for public comments of **Agenda Item I3**, Public Hearing regarding the Ontario-Montclair School District Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair Teachers Association. The Public Hearing closed at 8:30 PM. There were no comments.

**Human Resources**

The **Public Hearing** opened at 8:30 PM for public comments of **Agenda Item I4**, Public Hearing regarding the Ontario-Montclair Teachers Association Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair School District. The Public Hearing closed at 8:31 PM. There were no comments.

Upon a motion by Trustee Alvarado, and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item I5**, Adoption of the Ontario-Montclair School District Recommended Initial Proposal for the 2018-2019 Re-Opener Negotiations with the Ontario-Montclair Teachers Association, by a unanimous vote of 4-0-0 by the Board of Trustees. Trustee Alfonso Sanchez was absent.

**Human Resources**

The **Public Hearing** opened at 8:31 PM for public comments of **Agenda Item I6**, Public Hearing regarding the Ontario-Montclair School District Initial Re-Opener Proposal for the 2018-2019 Negotiations with the California School Employee Association Chapter 108. The Public Hearing closed at 8:32 PM. There were no comments.

## **Human Resources**

The **Public Hearing** opened at 8:32 PM for public comments of **Agenda Item I7**, Public Hearing regarding the California School Employee Association Chapter 108 Initial Re-Opener Proposal for the 2018-2019 Negotiations with the Ontario-Montclair School District. The Public Hearing closed at 8:33 PM. There were no comments.

Upon a motion by Trustee Galvez, and seconded by Trustee Brake, the Board of Trustees **APPROVED, Agenda Item I8**, Adoption of the Ontario-Montclair School District Recommended Initial Proposal for the 2018-2019 Re-Opener Negotiations with the California School Employee Association Chapter 108, by a unanimous vote of 4-0-0 by the Board of Trustees. Trustee Alfonso Sanchez was absent.

### **J. CALL OUT OF CLOSED SESSION ACTIONS**

Hector Macias, Assistant Superintendent, Human Resources reported no action was taken in Closed Session.

### **K. BOARD OF TRUSTEES COMMENTS AND RECOMMENDATIONS**

Trustee Alvarado thanked those in attendance as well as the OMSD staff for doing an exceptional job. She shared that she is enjoying her visits. Trustee Alvarado encouraged teachers to reach out to their administrative team to ensure they are following the process and that their requests are being addressed. Trustee Alvarado invited staff to email her if they have any questions or concerns. Trustee Alvarado shared that she looks forward to working with everyone to continue to move the District and schools in a positive directions.

Trustee Galvez thanked staff for the presentations and that she sees everyone moving in a positive directions and looks forward to another successful school year.

Trustee Brake thanked the audience for attending the Board Meeting and thanked staff for the informative presentations.

Trustee Rivas thanked Ontario PD for their service and staff for the informative presentations. Trustee Rivas shared that the Board's role is governance and staff is who works hard on a daily basis to make OMSD a better place. Trustee Rivas shared that she is looking forward to join John Egan on his site visit to Vina Danks on February 22, 2019.

### **L. SUPERINTENDENT'S COMMENTS**

Superintendent Dr. Hammond recognized Vineyard STEM for their P21 Exemplar School recognition that they recently received. Vineyard STEM is the second school in OMSD to receive this distinction and the first school was Arroyo Elementary School under the leadership of Principal Kristie Bennett. Also, Superintendent Dr. Hammond announced that Vineyard STEM is one of two Model STEM School for the San Bernardino County. He thanked the Vineyard community for their collaborative efforts to make Vineyard a special place.

Superintendent Dr. Hammond congratulated Wiltsey Middle School for their recent recognition by the California Department of Education as a California Schools to Watch-Taking Center Stage honoree and they will be receiving their official recognition in Sacramento. He also congratulated the Arroyo Elementary School community for their re-authorization as an IB School. Finally, Superintendent Dr. Hammond thanked Jennifer Clark for her efforts to ensure OMSD Teacher Induction Program is a wonderful success. The teacher induction program recently went through the accreditation process which is similar in rigor to a WASC visit. Superintendent Dr. Hammond announced that the OMSD Teacher Induction Program received a seven (7) years accreditation, which is the most they could have received. Additionally they receive the designation of Site of Distinction. Congratulations to Tammy Lipschultz, Jennifer Clark, Lindsey Whipple and the collective effort of our Learning and Teaching team.

Superintendent Dr. Hammond shared a somber reminder and encouraged our OMSD community to continue to support each other especially during difficult times. Superintendent Dr. Hammond asked for everyone to keep positive thoughts, prayers, meditation, and to close the Board meeting in honor of the following individuals: Paul Leal, Teacher at Corona Elementary School who served the OMSD community for more than 22 year. While Mr. Leal fought a courageous battle, he succumbed to cancer; Sherrie Mittan, Executive Assistant in Transportation, with a more than 17 year commitment to OMSD, who recently lost her battle to cancer; OMSD Environmentalist Maria Vera who has provided more than 30 years of dedicated service to our community. She is embarking on a courageous fight against cancer. Superintendent Dr. Hammond shared that she is a strong individual and a pillar for her family and community and we send her our support and warm wishes; Karen Nobel, Information Services Support staff who is grieving the loss of her husband who was taken by a senseless crime that occurred in our community. Superintendent Dr. Hammond shared that we are a family and this puts things into perspective and the importance of supporting each other as an OMSD family. He asked that we keep these individuals and their families in our thoughts and prayers.

#### **M. INFORMATION/ANNOUNCEMENTS**

- M1. 2018-2019 Williams Second Quarter Findings Report.
- M2. 2018-2019 Williams Second Quarter Uniform Complaint Report Summary
- M3. Future Agenda Items  
**(Request for Board consideration must be submitted in writing and meet the criteria as indicated in Board Bylaw 9322)**
- M4. **Next Regular Board Meeting**  
**February 21, 2019 at 7:00 PM (Open Session) \***  
**Linda Vista Site (MPR)**  
**1556 S. Sultana Ave., Ontario, CA 91761**  
**\*Time and location may change. Please refer to posted agenda.**

**N. ADJOURNMENT**

The Board Meeting adjourned at 8:42 PM by Board President Elvia Rivas in memory and honor of the four impacted families (Leal, Mittan, Vera, and Nobel).

**ONTARIO-MONTCLAIR SCHOOL DISTRICT BOARD OF TRUSTEES**

\_\_\_\_\_  
**Kristen "Kris" Brake, Board Clerk**

\_\_\_\_\_  
**James Q. Hammond, Ed.D, Superintendent/Board Secretary**

**BOARD APPROVED:** \_\_\_\_\_

*Minutes respectfully submitted by: Irma Sanchez, Executive Assistant to the Superintendent.*

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Adoption of Resolution 2018-19-23, Board Remuneration for Trustee Alfonso Sanchez**

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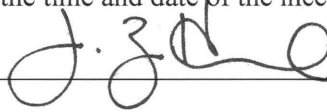
**REQUESTED ACTION**

Approve the Adoption of Resolution 2018-19-23, Board Remuneration for Trustee Alfonso Sanchez.

**BACKGROUND INFORMATION**

Education Code section 35120 and District Board Bylaw 9250(a) allow for Board members to receive pay for missed Board meeting(s) when the Board, by resolution, finds that the Board member was absent due to illness, hardship, jury duty, or performing designated duties of the district at the time and date of the meeting.

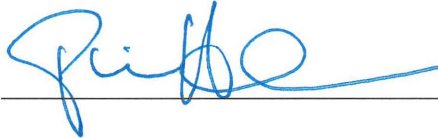
Prepared by: James Q. Hammond, Superintendent \_\_\_\_\_



**FINANCIAL IMPLICATIONS**

Release of regular stipend at no additional cost.

Reviewed by: Phil Hillman, Chief Business Official \_\_\_\_\_



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Adoption of Resolution 2018-19-23, Board Remuneration for Trustee Alfonso Sanchez and authorizing full compensation for excused absence from the Regular Board Meeting of February 7, 2019.

Approved by: James Q. Hammond, Superintendent \_\_\_\_\_





**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

Resolution 2018-19-23

**Board Remuneration for Trustee Alfonso Sanchez**

**WHEREAS**, California Education Code §35120 states that a school board member may be paid for meetings he/she missed when the Board, by resolution, finds that he/she was performing designated services for the district at the time of the meeting or that he/she was absent because of illness, jury duty or a hardship deemed acceptable by the Board.

**AND WHEREAS**, the Governing Board of the Ontario-Montclair School District acknowledges that Trustee Alfonso Sanchez was absent from the Thursday, February 7, 2019, Regular Board of Trustees meeting;

**THEREFORE, BE IT RESOLVED**, that the Board of Trustees excuses the absence of Trustee Alfonso Sanchez from the Thursday, February 7, 2019, Regular Board of Trustees meeting and authorizes full compensation to Trustee Alfonso Sanchez for his excused absence from the Regular Board Meeting.

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Dr. James Q. Hammond, Superintendent, Board Secretary

**Board Approved:**

# Consent Calendar

## (b) Business Services

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT: Purchasing and Contracts Report**

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**REQUESTED ACTION**

Approve the contracts listed in the Purchasing and Contracts Report.

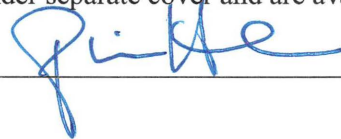
**BACKGROUND INFORMATION**

In accordance with Government Code 53060 and Education Codes 35160 and 17604, contracts must be approved by the Board of Trustees.

District staff routinely review existing contracts and bring those that need renewing to the Board for consideration.

The proposed contracts are included in the agenda under separate cover and are available for review.

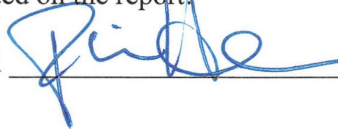
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

The fiscal impact and funding source(s) are delineated on the report.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the contracts listed in the Purchasing and Contracts Report.

Approved by: James Q. Hammond, Superintendent



## **Purchasing and Contracts Report**

March 14, 2019

The following contracts are included in the March 14, 2019 agenda and are available under separate cover:

1. Contract C-189-444A-B with **JOHN'S INCREDIBLE PIZZA CO.** for Moreno Elementary School and Wiltsey Middle School to hold student recognition event. Effective May 1, 2019 through May 31, 2019. Total cost not to exceed \$2,500. [Originator: Business Services/Fund: General]
2. Contract C-189-445 with **THE IRVINE RANCH OUTDOOR EDUCATION CENTER** to provide outdoor education activities for Central Language Academy. The outdoor educational activities are aligned to and support the science curriculum and provide experiences to strengthen the physical, social, and emotional development of students. Effective February 5, 2019 through February 8, 2019. Total cost not to exceed \$15,500. [Originator: Business Services/Fund: Donations/ASB]
3. Contract C-189-446 with **CASTLE PARK** for a field trip for students at Arroyo Elementary School. Effective May 1, 2019 through May 17, 2019. Total cost not to exceed \$1,000. [Originator: Business Services/Fund: General]
4. Contract C-189-447 with **PIONEER MULTICULTURE ASSOCIATION** for the District to host foreign exchange students from China or Taiwan in support of world languages education. Effective March 15, 2019 through June 30, 2020. District will be reimbursed \$1,200 per visit. [Originator: Learning & Teaching/Fund: General]
5. Contract C-189-448 with **THE CALIFORNIA SPEEDWAY CORPORATION dba AUTO CLUB SPEEDWAY OF SOUTHERN CALIFORNIA** for OMSD students to participate in the annual Auto Club Speedway Math & Science Day to be held at the Auto Club Speedway. Effective only on March 15, 2019. At no cost to the District. [Originator: Business Services]
6. Contract C-189-474 with **CREATIVE BEHAVIOR INTERVENTIONS** to provide related services and assessments in the area of behavior to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective July 1, 2018 through June 30, 2019. Total cost not to exceed rates on rate sheet. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
7. Award of Bid and Contract C-189-476 with **SCHOOL HEALTH CORPORATION** for Automated External Defibrillators (AED) District Wide. Effective March 15, 2019 through March 14, 2020. Total cost not to exceed \$125,000. [Originator: Purchasing/Fund: Self Insurance/Property Liability]
8. Contract C-189-482 with **GENERAL OUTDOOR ADVERTISING** for digital advertising in support of the District's Mandarin Immersion Program. Effective February 19, 2019 through March 19, 2019. Total cost not to exceed \$3,000. [Originator: Superintendent's Office/ Fund: General]
9. Contract C-189-483 with **AMANDA HARPST MS CCC-SLP** to provide specialized speech and language related services and assessments to students in the special education programs in support of students' Individualized Education Program (IEP) plan. Effective March 14, 2019 through June 30, 2019. Total cost not to exceed \$10,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
10. Contract C-189-484 with **TERESA R. GRUBER** to facilitate a parent training and/or presentation during the 2018-2019 school year. Effective February 21, 2019 through June 30, 2019. Total cost not to exceed \$2,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
11. Contract C-189-485 with **CENTER FOR BEHAVIORAL SCIENCES, INC.**, to provide related services and assessments in the area of behavior to students with disabilities per their Individualized Education Program (IEP) plan or per the recommendation of designated staff. Effective February 21, 2019 through June 30, 2019. Total cost not to exceed \$10,000. [Originator: OMSD SELPA/Fund: Special Education/SELPA]

## Purchasing and Contracts Report

March 14, 2019

12. Contract C-189-492 with **BEHAVIOR DOCTOR SEMINARS** to provide professional development in support of Positive Behavioral Interventions and Supports and Multi-Tiered System of Supports. Effective March 15, 2019 through June 30, 2020. Total cost not to exceed \$22,500. [Originator: Learning & Teaching/Fund: General]
13. Contract C-189-493 with **CURRICULUM ASSOCIATES** to implement the iReady Diagnostic and Instruction curriculum program at Buena Vista Arts-integrated in support of student achievement. Effective March 15, 2019 through June 30, 2020. Total cost not to exceed \$8,400. [Originator: Learning & Teaching/Fund: General Restricted]
14. Contract C-189-495 with **CALIFORNIA YOUTH KARATE CLUB, INC.**, to provide karate instruction for students at Del Norte Elementary School. Effective April 1, 2019 through June 30, 2020. Total cost not to exceed \$12,800. [Originator: Learning & Teaching/Fund: General]
15. Authorize use of CMAS Contract 3-19-70-2070P on an as needed basis, for the purchase and installation of information technology goods and services from **DIGITAL NETWORKS GROUP, INC.**, with the same advantages, terms and conditions per Public Contract Code 20118. Effective March 15, 2019 through December 31, 2019. Total cost not to exceed \$600,000. [Originator: Purchasing/Fund: Building/School Facility Program]
16. Amendment M1 to Contract C-189-132 with **PREMIER HEALTHCARE SERVICES LLC** to provide nursing duties in accordance with District's School Nurse job description for special needs students during the school day, including accompanying student to and from school site as needed. Amendment is to cost and services. Services will amend rate sheet. Total cost of amendment not to exceed \$80,000 for a revised total cost not to exceed \$200,000. All other properties of agreement remain unchanged. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
17. Amendment M1 to Contract C-189-147 with **GLOBAL PLACEMENT PARTNERS** to provide Speech Language Pathologist, Speech-Language Pathologist Assistant, Occupational Therapist, Physical Therapist, Psychologist, Certified Occupational Therapist Assistant, Registered Nurse and/or Licensed Vocational Nurse, on an-as-needed basis. Amendment is to cost. Total cost of amendment not to exceed \$100,000 for a revised total cost not to exceed \$150,000. All other properties of agreement remain unchanged. [Originator: OMSD SELPA/Fund: Special Education/SELPA]
18. Amendment M2 to Contract C-167-437 with **C BELOW, INC.**, for additional utility investigation and mapping services in connection with the De Anza Middle School Wellness, Arts & Technology Center. Amendment is to cost, term and services. Total cost of amendment not to exceed \$10,000 for a revised total cost not to exceed \$25,000. Amendment effective July 1, 2018 through June 30, 2020. [Originator: Facilities Planning & Operations/Fund: Building]
19. Amendment M2 to Contract C-178-346 with **RELIAS LLC** for licenses to the autism and applied behavior analysis core subscription service. The Relias licenses are used to train Special Education paraprofessionals in applied behavior analysis and to prepare them to properly assist with supervision and implementation of research-based behavior interventions/strategies with students in the special education programs. Amendment is to cost and services. Services will increase number of licenses. Total cost of amendment not to exceed \$1,268 per year for a revised total cost not to exceed \$6,771 per year. All other properties of agreement remain unchanged. [Originator: OMSD-SELPA/Fund: Special Education/General]
20. Amendment M2 to Contract C-189-298 with **CALIFORNIA DEPARTMENT OF EDUCATION** to accept funding for Federal Grant: Education for Homeless Children and Youth. Effective July 1, 2018 through June 30, 2019. Amendment is to correct the federal grant number. [Originator: Learning & Teaching]

(Ref. b 3.3)

## **Purchasing and Contracts Report**

March 14, 2019

21. Amendment M3 to Contract C-167-306 with **FIRST LINE EMS** to provide CPR, First Aid, and EAD Training to staff at Staff Development Days and during the contract term. Amendment is to cost. Total cost of amendment not to exceed \$10,000 for a revised total cost not to exceed \$25,000. [Originator: Human Resources/Fund: General]
  
22. Amendment M3 to Contract C-167-436 with **C BELOW, INC.**, for additional utility investigation and mapping services in connection with the Vernon Middle School Wellness, Arts & Technology Center. Amendment is to cost, term and services. Total cost of amendment not to exceed \$10,000 for a revised total cost not to exceed \$52,000. Amendment effective July 1, 2018 through June 30, 2020. [Originator: Facilities Planning & Operations/Fund: Building]

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Acceptance of Gifts/Donations**

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**REQUESTED ACTION**

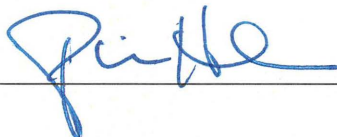
Approve the acceptance of gifts/donations to benefit and provide additional resources for District schools and/or programs.

**BACKGROUND INFORMATION**

In accordance with Board Policy/Administrative Regulation 3290, donations valued at \$200 or more made to the District by individuals and organizations are presented to the Board of Trustees for approval. Subject to the Board's acceptance, the Board President shall send a letter of appreciation to the group and/or individual.

The gifts listed in Exhibit A will benefit and provide additional resources for District schools and/or programs.

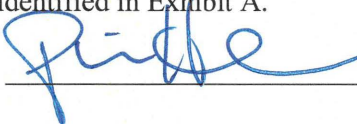
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

All monetary/items donated become District property and at the Superintendent or designee's discretion, may be used at a particular site. The fiscal impact is identified in Exhibit A.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the acceptance of these gifts/donations.

Approved by: James Q. Hammond, Superintendent



**Exhibit A**

**ACCEPTANCE OF GIFTS/DONATIONS**

Submitted to the Board of Trustees for Approval on March 14, 2019

<b>Name of Donor</b>	<b>School/Department</b>	<b>Designated Use</b>	<b>Monetary/Items Donated</b>
Ontario-Montclair Schools Foundation	Mariposa Elementary School	General Use	\$500
Tan Doan	Monte Vista Elementary School	General Use	\$200
Monte Vista Elementary School PTO	Monte Vista Elementary School	General Use	\$612
Ontario-Montclair Schools Foundation	Ramona Elementary School	General Use	\$1,000
Edison International	Wiltsey Middle School	General Use	\$330

(Ref. b 4.2)

\*For non-monetary items estimated values are provided by the donors.



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President, and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Budget Adjustments – January 2019**

---

**REQUESTED ACTION**

Approve budget adjustments to the District's budget identifying the increases, decreases, and changes to various revenue, expenditure, and fund balance accounts.

**BACKGROUND INFORMATION**

Education Code sections 42600-42602 authorize the Board to approve necessary budget adjustments that increases, decreases, or adjusts the District's budgeted revenues, expenditures and fund balances.

Throughout the fiscal year, adjustments to the District's budget are necessary to reflect any changes in the revenue and expenditure assumptions. Examples of common adjustments range from changes in State revenue assumptions, to changes in expenditure estimates due to collective bargaining agreements, to updated actuarial information. All District fund types are subject to budget adjustments, and as needed are presented as Exhibit 'A' for approval/ratification.

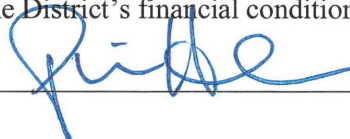
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

Preparing and presenting budget adjustments have no direct financial impact; rather, any budget increases, decreases, and adjustments presented here reflect the impact that other Board actions such as approving contracts, grants, and changes in personnel have on the District's financial condition.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve budget adjustments to the District's budget identifying the increases, decreases, and changes to various revenue, expenditure, and fund balance accounts.

Approved by: James Q. Hammond, Superintendent



**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 14, 2019

**Budget Adjustments**

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **General Fund (Unrestricted)**

Period Covered: **January 1, 2019 – January 31, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<b><u>Revenues</u></b>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	20,098	25	20,073
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	<u>20,098</u>	<u>25</u>	<u>20,073</u>
<b><u>Expenditures</u></b>			
Certificated Salaries	1	-	1
Classified Salaries	116,693	59,815	56,878
Employee Benefits	93,814	145,776	(51,962)
Books and Supplies	74,845	2,225	72,620
Other Operating Expenditures	27,489	18,500	8,989
Capital Outlay	-	-	-
Other Uses and Transfers Out	1,455,153	28,033	1,427,120
Subtotals – Expenditures	<u>1,767,995</u>	<u>254,349</u>	<u>1,513,646</u>
Net Increase/(Decrease) to Fund Balance			<u>(1,493,573)</u>

**General description of above budget transfers, increases and decreases:**

Other Uses and Transfers Out was increased to reflect the transfer to the Special Reserve for Capital Outlay Projects for the Routine Restricted Maintenance Account (RRMA) receivable. In addition, various expenditure adjustments were made based on reclassifications among major object expenditure categories.

(Ref. b 5.2)

**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**Budget Adjustments**

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The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **General Fund (Restricted)**

Period Covered: **January 1, 2019 – January 31, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<b><u>Revenues</u></b>			
LCFF	-	-	-
Federal Revenue	515,564	-	515,564
Other State Revenue	-	-	-
Other Local Revenue	3,214	-	3,214
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	<u>518,778</u>	<u>-</u>	<u>518,778</u>
<b><u>Expenditures</u></b>			
Certificated Salaries	102,556	310,447	(207,891)
Classified Salaries	-	-	-
Employee Benefits	20,283	61,406	(41,123)
Books and Supplies	659,805	4,561	655,244
Other Operating Expenditures	84,515	-	84,515
Capital Outlay	-	-	-
Other Uses and Transfers Out	28,033	-	28,033
Subtotals – Expenditures	<u>895,192</u>	<u>376,414</u>	<u>518,778</u>
Net Increase/(Decrease) to Fund Balance			<u>-</u>

**General description of above budget transfers, increases and decreases:**

Revenues and expenditures were adjusted based on the Student Support and Academic Enrichment (SSAE) Competitive Grant Program allocation. In addition, various expenditure adjustments were made based on reclassifications among major object expenditure categories.

(Ref. b 5.3)

**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**Budget Adjustments**

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Capital Facilities**

Period Covered: **January 1, 2019 – January 31, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<b><u>Revenues</u></b>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	20,254	-	20,254
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	<u>20,254</u>	<u>-</u>	<u>20,254</u>
<b><u>Expenditures</u></b>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	850	-	850
Books and Supplies	-	-	-
Other Operating Expenditures	-	-	-
Capital Outlay	-	850	(850)
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	<u>850</u>	<u>850</u>	<u>-</u>
Net Increase/(Decrease) to Fund Balance			<u>20,254</u>

**General description of above budget transfers, increases and decreases:**

Revenues increased to account for additional developer fee collections.

**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**Budget Adjustments**

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Special Reserve Capital Outlay**

Period Covered: **January 1, 2019 – January 31, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<b><u>Revenues</u></b>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	-	-	-
Other Sources and Transfers In	1,455,153	-	1,455,153
Subtotals – Revenues	<u>1,455,153</u>	<u>-</u>	<u>1,455,153</u>
<b><u>Expenditures</u></b>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	-	-	-
Other Operating Expenditures	-	1,444,234	(1,444,234)
Capital Outlay	1,447,434	-	1,447,434
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	<u>1,447,434</u>	<u>1,444,234</u>	<u>3,200</u>
Net Increase/(Decrease) to Fund Balance			<u>1,451,953</u>

**General description of above budget transfers, increases and decreases:**

Other Sources and Transfers In reflect the transfer from Unrestricted General Fund for the Routine Restricted Maintenance Account (RRMA) receivable.

(Ref. b 5.5)

**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 14, 2019

**Budget Adjustments**

The following budget transfers, increases, and decreases to the existing Board-approved budget are presented for approval:

Fund: **Self-Insurance**

Period Covered: **January 1, 2019 – January 31, 2019**

	<u>Increases</u>	<u>Decreases</u>	<u>Net Change</u>
<b><u>Revenues</u></b>			
LCFF	-	-	-
Federal Revenue	-	-	-
Other State Revenue	-	-	-
Other Local Revenue	18,620	861	17,759
Other Sources and Transfers In	-	-	-
Subtotals – Revenues	<u>18,620</u>	<u>861</u>	<u>17,759</u>
<b><u>Expenditures</u></b>			
Certificated Salaries	-	-	-
Classified Salaries	-	-	-
Employee Benefits	-	-	-
Books and Supplies	1,200	-	1,200
Other Operating Expenditures	-	1,200	(1,200)
Capital Outlay	-	-	-
Other Uses and Transfers Out	-	-	-
Subtotals – Expenditures	<u>1,200</u>	<u>1,200</u>	<u>-</u>
Net Increase/(Decrease) to Fund Balance			<u>17,759</u>

**General description of above budget transfers, increases and decreases:**

Budgeted revenues increased to account for the collection of additional payments for the administration of our workers' compensation program.

(Ref. b 5.6)

# Consent Calendar

## (c) Human Resources

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Certificated Personnel Recommendations Report #CERT189-0314**

---

**REQUESTED ACTION**

Approve Certificated Personnel Recommendations.

**EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Laura Barbosa	Teacher/Central	03/18/2019
Claudia Gonzalez	Teacher/Central	02/19/2019
Christina Martinez	RSP Teacher/Vernon	03/11/2019
Ashley Quinn	Teacher/Vernon	03/05/2019

**ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
None.		

**CERTIFICATED SUBSTITUTES**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Ethan Doiron	Substitute Teacher	03/06/2019
Marlain French	Substitute Teacher	02/11/2019

**REQUESTS FOR LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Sarah Arias	Teacher/Monte Vista FMLA Leave	03/18/2019-04/08/2019
Cecilia Balderas	Teacher/Oaks Extended Medical Leave	02/22/2019-04/28/2019



**Certificated Personnel Recommendations Report #CERT189-0314**

March 14, 2019

**REQUESTS FOR LEAVE OF ABSENCE** (continued)

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Jeanette Barber	Teacher/Vista Grande Extended Medical Leave	02/12/2019-03/08/2019
Michael Bui	Teacher/Edison FMLA Leave	04/01/2019-05/10/2019
Angela Caldera	Teacher/Wiltsey FMLA Leave	03/11/2019-05/24/2019
Alexandria Cameron	Teacher/Lincoln Extended Medical Leave	03/04/2019-04/01/2019
Regina Delfin	Teacher/Lincoln Extended Medical Leave	01/22/2019-03/12/2019
Jeanne Deseran	Teacher/Kingsley Extended Medical Leave	02/03/2019-03/15/2019
Arielle Dieudonne	Teacher/De Anza Extended Medical Leave	02/25/2019-03/10/2019
Lisa Elliott	Elementary Administrator/Arroyo Medical Leave	02/28/2019-03/27/2019
Vivian Fahnestock	Teacher/Vista Grande Extended Medical Leave	01/31/2019-03/22/2019
Brigette Gonzales	Teacher/Serrano Medical Leave	02/22/2019-04/08/2019
Helen Guzman	Teacher/Berlyn Medical Leave	03/11/2019-04/01/2019
Cynthia Hurzeler	Teacher/Wiltsey Medical Leave	02/28/2019-03/21/2019
Diann Morales	Teacher/Lincoln Medical Leave	02/18/2019-05/22/2019
Cristina Olmos-Riveroll	Teacher/Wiltsey FMLA Leave	02/28/2019-05/24/2019
Marley Ortega	SDC Teacher/Lehigh Extended Medical Leave	02/17/2019-04/05/2019

**Certificated Personnel Recommendations Report #CERT189-0314**

March 14, 2019

**REQUESTS FOR LEAVE OF ABSENCE** (continued)

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Kerri Porter	Teacher/Howard Medical Leave	02/25/2019-05/25/2019
Claudia Rindy Valerio	Nurse/Briggs-Health Services FMLA Leave	02/21/2019-05/22/2019
Shannon Scott	Teacher/Serrano Medical Leave	02/14/2019-03/31/2019
Erika Zamora	Teacher/Mariposa Medical Leave	02/04/2019-03/17/2019

**REVISED APPROVED LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>APPROVED DATES</u></b>	<b><u>REVISED DATES</u></b>
None.			

**AUTHORIZATION TO TEACH OUTSIDE OF CREDENTIAL: EDUCATION CODE 44258.2**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>SUBJECT</u></b>	<b><u>EFFECTIVE</u></b>
None.			

**VARIABLE TERM WAIVER**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
None.		

**SUBSEQUENT VARIABLE TERM WAIVER**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
None.		

**RETIREMENT, RESIGNATION, RELEASE AND TERMINATION**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Karla Beaty	Teacher/Hawthorne	02/19/2019

**Certificated Personnel Recommendations Report #CERT189-0314**

March 14, 2019

**RETIREMENT, RESIGNATION, RELEASE AND TERMINATION** (continued)

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
William Corrette	Principal/Lincoln	06/30/2019
Kathleen Keene	Teacher/Central	05/24/2019
Joyce Lalone	Teacher/Central	03/15/2019
Patrick McGee	Teacher/Vernon	05/24/2019
Mark Monroe	Teacher/Wiltsey	05/24/2019
Melissa Payne	Teacher/Vernon	03/22/2019
Karen Remedios	Teacher/Corona	05/24/2019
David Robles	Elementary Administrator/Sultana (Correction to Title)	05/31/2019
Jaclyn Valdez	Teacher/Howard	05/24/2019
WC Wynn Jr.	Teacher/Bon View	05/24/2019

**REPORT ACTION TAKEN BY THE BOARD OF TRUSTEES IN CLOSED SESSION ON FEBRUARY 21, 2019:**

**Position Title:** **Certificated Administrative Employees**

**Action Taken:** On a motion by Trustee Brake, a second by Trustee Galvez, and a vote of 5 to 0, the Board of Trustees voted to notify the listed administrative employees of possible release or reassignment at the conclusion of the 2018-2019 school year, pursuant to Education Code section 44951, prior to March 15, 2019.

Employee #1981	Employee #2190	Employee #2571
Employee #2919	Employee #18206	Employee #18347
Employee #6751	Employee #6856	

**Position Title:** **Certificated Temporary Employees**

**Action Taken:** On a motion by Trustee Brake, a second by Trustee Galvez, and a vote of 5 to 0, the Board of Trustees voted to notify 94 certificated temporary employees, of release from District employment, at the close of the 2018-2019 school year, pursuant to Education Code section 44954(b), prior to March 15, 2019.

**Position Title:** **Probationary Certificated Employees**

On a motion by Trustee Brake, a second by Trustee Galvez, and a vote of 5 to 0, the Board of Trustees voted to non-reelect the listed probationary certificated employee, pursuant to Education Code section 44929.21, and authorizes staff to notify Employee #20003 of their non-reelection for the coming school year, prior to March 15, 2019.

**Certificated Personnel Recommendations Report #CERT189-0314**

March 14, 2019

**REPORT ACTION TAKEN BY THE BOARD OF TRUSTEES IN CLOSED SESSION ON FEBRUARY 21, 2019:** (continued)

**Position Title:** Director II, Health, Family and Collaborative Services

**Action Taken:** On a motion by Trustee Sanchez, a second by Trustee Brake, and a vote of 5 to 0, the Board of Trustees voted to appoint Employee #18066 as Director II, Health, Family and Collaborative Services.

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

Reviewed by: Phil Hillman, Chief Business Official 

Approved by: James Q. Hammond, Superintendent 

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Classified Personnel Recommendations Report #CLA189-0314**

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**REQUESTED ACTION**

Approve Classified Personnel Recommendations.

**EMPLOYMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Jannel Duran	PE Asst./Briggs-L&T	02/26/2019
Breanna Gonzalez	Instructional Asst./Kingsley	03/04/2019
Danielle Johnson	Bus Driver/Transportation	04/01/2019
Eileen Landaverde	Speech Language Pathologist Asst./Briggs-SPED	03/04/2019
Dwayne Richardson	PE Asst./Briggs-L&T	02/27/2019

**ASSIGNMENT, CLASSIFICATION, SCHEDULE CHANGE, ADDITIONAL ASSIGNMENT**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Maria Mancillas	Food Service Asst. II/Oaks to Serrano	04/01/2019
Maria Reyes	Proctor/Monte Vista to Food Service Asst. II/Oaks	04/01/2019
Gwendolyn Ruiz	School Administrative Asst./Kingsley to 39 Month Reemployment List	03/13/2019
Alma Vielma	IA-Behavior Intervention Itinerant/Briggs-SPED to IA-Learning Needs/Vina Danks	03/06/2019

**CLASSIFIED SUBSTITUTES**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Denisse Aguilar	Substitute Instructional Asst./Behavior Intervention/ Special Orthopedic Needs/Special Needs/PE Asst.	03/04/2019
David Castaneda	Substitute PE Asst.	02/19/2019
Jazmin Castellanos	Substitute Instructional Asst./Behavior Intervention/ Special Orthopedic Needs/Special Needs	02/11/2019
Severen Favela	Substitute PE Asst.	02/27/2019

**Classified Personnel Recommendations Report #CLA189-0314**

March 14, 2019

**CLASSIFIED SUBSTITUTES** (continued)

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Terria Harris	Substitute Instructional Asst./Behavior Intervention/ Special Orthopedic Needs/Special Needs	02/20/2019
Leslie Leon	Substitute AVID Tutor	02/25/2019
Shelly Manougian	Substitute Special Needs	02/19/2019
Amanda Sanchez	Substitute Instructional Asst./Behavior Intervention/ Special Orthopedic Needs/Special Needs	02/21/2019
Marta Schoumar	Substitute Early Childhood Education Asst.	03/11/2019
Yessenica Valencia	Substitute Early Childhood Education Asst.	02/27/2019
Lacie Wise	Substitute Proctor	03/07/2019

**REQUEST FOR LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Gloria Bautista	Behavior Health Office Specialist/ OMSD Counseling Center Medical Leave	02/18/2019-03/10/2019
Maria Campos	Food Service Asst. II/Wiltsey Extended Medical Leave	02/08/2019-02/28/2019
Katherine Cortez	School Administrative Asst./Haynes FMLA Leave	02/21/2019-05/24/2019
Richard Espinoza	Senior Warehouse Worker/Central Production Kitchen Extended Medical Leave	02/08/2019-03/15/2019
Cynthia Fabela	School Office Asst. I/Buena Vista Extended Medical Leave	02/28/2019-03/12/2019
Ismael Garcia	Student Mentor and Campus Asst./Briggs-L&T Extended Medical Leave	02/17/2019-02/20/2019
Ericka George	IA-Learning Needs/Corona Medical Leave	02/12/2019-03/19/2019
Griselda Hernandez	Bus Driver/Transportation Medical Leave	03/11/2019-04/01/2019
Michelle Iniguez	IA-Learning Needs/Sultana Extended Medical Leave	03/17/2019-04/28/2019
Brittney Jass	Special Education-Lifeguard/Lincoln Medical Leave	03/02/2019-05/09/2019

**Classified Personnel Recommendations Report #CLA189-0314**

March 14, 2019

**REQUEST FOR LEAVE OF ABSENCE** (continued)

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Cynthia Leyva	Food Service Asst./Euclid Extended Unpaid Leave	03/04/2019-05/23/2019
Eduardo Lomeli	Head Custodian/Euclid FMLA Leave	04/08/2019-05/07/2019
Eduardo Lomeli	Head Custodian/Euclid Unpaid FMLA Leave	05/08/2019-10/07/2019
Anny Lopez	Proctor/Mission FMLA Leave	02/19/2019-05/08/2019
Elizabeth Martinez	Food Service Asst. II/Serrano FMLA Leave	02/19/2019-03/01/2019
Tawnya McEntyre	Special Needs Program Asst./Vernon Medical Leave	02/05/2019-02/18/2019
Laura Monroy	Lead Food Service I/Elderberry Extended Medical Leave	03/03/2019-04/14/2019
Nicole Montes	Proctor/Wiltsey Extended Unpaid Leave	02/09/2019-05/23/2019
Shirley Morango	Food Service Asst. I/Ramona Extended Medical Leave	02/08/2019-02/28/2019
Daisy Munoz-Morales	Early Childhood Education Asst./Corona Medical Leave	03/16/2019-04/05/2019
Keren Noble	Information Services Data System Specialist/Briggs-IS Extended Medical Leave	02/28/201-03/12/2019
Elvia Orozco	Attendance Technician/Vina Danks Medical Leave	02/19/2019-04/02/2019
Alice Padilla	Bus Driver/Transportation FMLA Leave	02/19/2019-05/17/2019
Jasmine Ramirez	School Office Asst. I/Del Norte Medical Leave	03/04/2019-05/08/2019
Cynthia Rios	Special Needs Program Asst./Vina Danks Medical Leave	02/08/2019-09/03/2019

**Classified Personnel Recommendations Report #CLA189-0314**

March 14, 2019

**REQUEST FOR LEAVE OF ABSENCE (continued)**

<b><u>NAME</u></b>	<b><u>LEAVE REQUEST</u></b>	<b><u>EFFECTIVE</u></b>
Gwendolyn Ruiz	School Administrative Asst. I/Kingsley Extended Medical Leave	02/25/2019-03/12/2019
James Severin	Lead Painter/Briggs-Operations Extended Medical Leave	03/04/2019-03/10/2019
Sarjonia Shamoon	Food Service Asst. II/De Anza Medical Leave	02/07/2019-02/17/2019
Jacqueline Smith	IA-Learning Needs/Arroyo Medical Leave	02/25/2019-03/08/2019
Maria Vera	Environmental Technician/Briggs-Operations Extended Medical Leave	02/28/2019-03/04/2019
Amber Wallen	IA-Behavior Intervention/El Camino FMLA Leave	03/18/2019-04/05/2019
Beverly Weston	Custodian/Oaks Medical Leave	02/22/2019-03/28/2019
Joanna Zaldivar	IA-Learning Needs/Wiltsey Medical Leave	01/16/2019-02/20/2019

**REVISED APPROVED LEAVE OF ABSENCE**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>APPROVED DATES</u></b>	<b><u>REVISED DATES</u></b>
None.			

**RETIREMENT, RESIGNATION, PROBATIONARY RELEASE AND TERMINATION**

<b><u>NAME</u></b>	<b><u>ASSIGNMENT</u></b>	<b><u>EFFECTIVE</u></b>
Marissa Castaneda	Behavior Intervention Asst./El Camino	03/07/2019
Katherine Cortez	School Administrative Asst./Haynes	05/27/2019
Elena Rios	Proctor/Corona	02/22/2019



**Classified Personnel Recommendations Report #CLA189-0314**

March 14, 2019

Prepared by: Hector Macias, Assistant Superintendent, Human Resources *S. Macias*

Reviewed by: Phil Hillman, Chief Business Official *PH*

Approved by: James Q. Hammond, Superintendent *J. Q. Hammond*

# Consent Calendar

## (d) Learning & Teaching

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Adoption of Resolution 2018-19-16, Recognizing Bon View Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School**

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**REQUESTED ACTION**

Approve the Adoption of Resolution 2018-19-16, Recognizing Bon View Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School.

**BACKGROUND INFORMATION**

Becoming an authorized International Baccalaureate World School, Primary Years Programme School is a lengthy and time intensive process, which involves in-depth staff development, careful instructional planning, and deliberate changes to the school culture. Bon View Elementary School received authorization in 2013 and in the ensuing years, its staff and leadership team have participated in a myriad of professional development workshops and events, which have supported the school as it has worked to strengthen its implementation and deepen its understanding of the IB program. Each IB World School is regularly evaluated to ensure that the standards and practices of its IB program are being maintained. Additionally, Authorized IB World Schools are evaluated for reauthorization at least once every five years. As part of the process, the school engages in a self-study, which is a key element in the school's continual improvement and reauthorization.

Bon View Elementary School received an official reauthorization visit in September 2017 by a panel representing the International Baccalaureate. Subsequently, the school and District have been informed that Bon View Elementary School is being reauthorized as an International Baccalaureate World School, Primary Years Programme School. Through the adoption of Resolution 2018-19-16, Recognizing Bon View Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School, the Board of Trustees acknowledges the teamwork, collaboration and commitment of Bon View Elementary School's students, community, staff and leadership.

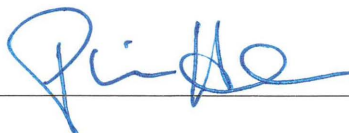
Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



**FINANCIAL IMPLICATIONS**

Cost of certificates.

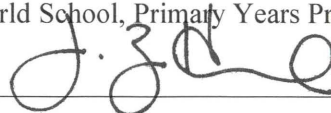
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board adopt Resolution 2018-19-16, Recognizing Bon View Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School.

Approved by: James Q. Hammond, Superintendent



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**Resolution 2018-19-16, Recognizing Bon View Elementary School for  
Receiving Reauthorization as an  
International Baccalaureate World School, Primary Years Programme School**

**WHEREAS**, Bon View Elementary School was granted full authorization as an International Baccalaureate World School, Primary Years Programme School in 2013 after undergoing an extensive review process of in-depth staff development, implementation of instructional planning, and deliberate changes to the school culture;

**WHEREAS**, in the ensuing years, the staff and leadership at Bon View Elementary School have done an excellent job with the implementation of the IB Primary Years Programme, and have been diligent in their mission to provide a world class education to the students of the Ontario-Montclair School District community;

**WHEREAS**, Bon View Elementary School received an official reauthorization visit by a panel representing the International Baccalaureate in September 2017, and subsequently Bon View Elementary School is being reauthorized as an International Baccalaureate World School, Primary Years Programme School;

**WHEREAS**, the International Baccalaureate Programme's mission statement is in alignment with the District's mission statement. The International Baccalaureate aims to develop inquiring, knowledgeable, and caring young people who help to create a better and more peaceful world through intercultural understanding and respect;

**WHEREAS**, the International Baccalaureate is a non-profit educational foundation founded in 1968 to work with schools, governments and international organizations to develop challenging programs of international education and rigorous assessment, and its program is recognized world-wide;

**WHEREAS**, the International Baccalaureate Programme encourages a positive attitude to learning by encouraging students to ask challenging questions, to critically reflect, to develop research skills, to acquire learning skills, to participate in community service, and to become active, compassionate, and lifelong learners who understand that other people, with their differences, can also be right;

**WHEREAS**, the International Baccalaureate Programme emphasizes intellectual challenge, encourages students to make connections between their studies in traditional subjects and to the real world, fosters the development of communication skills, intercultural understanding and global engagement, and development of qualities that are essential for life in the 21<sup>st</sup> Century.

**THEREFORE BE IT RESOLVED**, that through the adoption of Resolution 2018-19-16, Recognizing Bon View Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School, the Board of Trustees acknowledges the teamwork, collaboration and commitment of Bon View Elementary School's students, community, staff and leadership.

Adopted by the Ontario-Montclair School District Board of Trustees on this 14<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Elvia M. Rivas, Board President

\_\_\_\_\_  
Sarah S. Galvez, Board Vice President

\_\_\_\_\_  
Kristen Brake, Board Clerk

\_\_\_\_\_  
Sonia Alvarado, Board Member

\_\_\_\_\_  
Alfonso Sanchez, Board Member

\_\_\_\_\_  
James Q. Hammond, Ed.D., Superintendent

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Adoption of Resolution 2018-19-17, Recognizing Arroyo Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School**

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**REQUESTED ACTION**

Approve the Adoption of Resolution 2018-19-17, Recognizing Arroyo Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School.

**BACKGROUND INFORMATION**

Becoming an authorized International Baccalaureate World School, Primary Years Programme School is a lengthy and time intensive process, which involves in-depth staff development, careful instructional planning, and deliberate changes to the school culture. Arroyo Elementary School received authorization in 2014, and in the ensuing years, its staff and leadership team have participated in a myriad of professional development workshops and events, which have supported the school as it has worked to strengthen its implementation and deepen its understanding of the IB program. Each IB World School is regularly evaluated to ensure that the standards and practices of its IB program are being maintained. Additionally, Authorized IB World Schools are evaluated for reauthorization at least once every five years. As part of the process, the school engages in a self-study, which is a key element in the school's continual improvement and reauthorization.

Arroyo Elementary School received an official reauthorization visit in October 2018, by a panel representing the International Baccalaureate. Subsequently, the school and District have been informed that Arroyo Elementary School is being reauthorized as an International Baccalaureate World School, Primary Years Programme School. Through the adoption of Resolution 2018-19-17, Recognizing Arroyo Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School, the Board of Trustees acknowledges the teamwork, collaboration and commitment of Arroyo Elementary School's students, community, staff and leadership.


Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



**FINANCIAL IMPLICATIONS**

Cost of certificates.

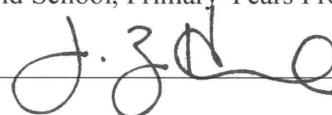
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board adopt Resolution 2018-19-17, Recognizing Arroyo Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School.

Approved by: James Q. Hammond, Superintendent



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

**Resolution 2018-19-17, Recognizing Arroyo Elementary School  
for Receiving Reauthorization as an  
International Baccalaureate World School, Primary Years Programme School**

**WHEREAS**, Arroyo Elementary School was granted full authorization as an International Baccalaureate World School, Primary Years Programme School in 2014 after undergoing an extensive review process of in-depth staff development, implementation of instructional planning, and deliberate changes to the school culture;

**WHEREAS**, in the ensuing years, the staff and leadership at Arroyo Elementary School have done an excellent job with the implementation of the IB Primary Years Programme, and have been diligent in their mission to provide a world class education to the students of the Ontario-Montclair School District community;

**WHEREAS**, Arroyo Elementary School received an official reauthorization visit by a panel representing the International Baccalaureate in October 2018, and subsequently Arroyo Elementary School is being reauthorized as an International Baccalaureate World School, Primary Years Programme School;

**WHEREAS**, the International Baccalaureate Programme's mission statement is in alignment with the District's mission statement. The International Baccalaureate aims to develop inquiring, knowledgeable, and caring young people who help to create a better and more peaceful world through intercultural understanding and respect;

**WHEREAS**, the International Baccalaureate is a non-profit educational foundation founded in 1968 to work with schools, governments and international organizations to develop challenging programs of international education and rigorous assessment, and its program is recognized world-wide;

**WHEREAS**, the International Baccalaureate Programme encourages a positive attitude to learning by encouraging students to ask challenging questions, to critically reflect, to develop research skills, to acquire learning skills, to participate in community service, and to become active, compassionate, and lifelong learners who understand that other people, with their differences, can also be right;

**WHEREAS**, the International Baccalaureate Programme emphasizes intellectual challenge, encourages students to make connections between their studies in traditional subjects and to the real world, fosters the development of communication skills, intercultural understanding and global engagement, and development of qualities that are essential for life in the 21<sup>st</sup> Century.

**THEREFORE BE IT RESOLVED**, that through the adoption of Resolution 2018-19-17, Recognizing Arroyo Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School, the Board of Trustees acknowledges the teamwork, collaboration and commitment of Arroyo Elementary School's students, community, staff and leadership.

Adopted by the Ontario-Montclair School District Board of Trustees on this 14<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Elvia M. Rivas, Board President

\_\_\_\_\_  
Sarah S. Galvez, Board Vice President

\_\_\_\_\_  
Kristen Brake, Board Clerk

\_\_\_\_\_  
Sonia Alvarado, Board Member

\_\_\_\_\_  
Alfonso Sanchez, Board Member

\_\_\_\_\_  
James Q. Hammond, Ed.D., Superintendent

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Adoption of Resolution 2018-19-18, Recognizing Hawthorne Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School**

---

**REQUESTED ACTION**

Approve the Adoption of Resolution 2018-19-18, Recognizing Hawthorne Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School.

**BACKGROUND INFORMATION**

Becoming an authorized International Baccalaureate World School, Primary Years Programme School is a lengthy and time intensive process, which involves in-depth staff development, careful instructional planning, and deliberate changes to the school culture. Hawthorne Elementary School received authorization in 2014 and in the ensuing years, its staff and leadership team have participated in a myriad of professional development workshops and events, which have supported the school as it has worked to strengthen its implementation and deepen its understanding of the IB program. Each IB World School is regularly evaluated to ensure that the standards and practices of its IB program are being maintained. Additionally, Authorized IB World Schools are evaluated for reauthorization at least once every five years. As part of the process, the school engages in a self-study, which is a key element in the school's continual improvement and reauthorization.

Hawthorne Elementary School received an official reauthorization visit in December 2018 by a panel representing the International Baccalaureate. Subsequently, the school and District have been informed that Hawthorne Elementary School is being reauthorized as an International Baccalaureate World School, Primary Years Programme School. Through the adoption of Resolution 2018-19-18, Recognizing Hawthorne Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School, the Board of Trustees acknowledges the teamwork, collaboration and commitment of Hawthorne Elementary School's students, community, staff and leadership.

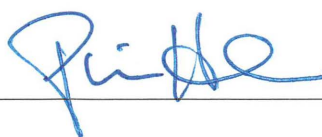
Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



**FINANCIAL IMPLICATIONS**

Cost of certificates.

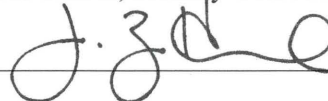
Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board adopt Resolution 2018-19-18, Recognizing Hawthorne Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School.

Approved by: James Q. Hammond, Superintendent



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**

Ontario, California

**Resolution 2018-19-18, Recognizing Hawthorne Elementary School  
for Receiving Reauthorization as an  
International Baccalaureate World School, Primary Years Programme School**

**WHEREAS**, Hawthorne Elementary School was granted full authorization as an International Baccalaureate World School, Primary Years Programme School in 2014 after undergoing an extensive review process of in-depth staff development, implementation of instructional planning, and deliberate changes to the school culture;

**WHEREAS**, in the ensuing years, the staff and leadership at Hawthorne Elementary School have done an excellent job with the implementation of the IB Primary Years Programme, and have been diligent in their mission to provide a world class education to the students of the Ontario-Montclair School District community;

**WHEREAS**, Hawthorne Elementary School received an official reauthorization visit by a panel representing the International Baccalaureate in December 2018, and subsequently Hawthorne Elementary School is being reauthorized as an International Baccalaureate World School, Primary Years Programme School;

**WHEREAS**, the International Baccalaureate Programme's mission statement is in alignment with the District's mission statement. The International Baccalaureate aims to develop inquiring, knowledgeable, and caring young people who help to create a better and more peaceful world through intercultural understanding and respect;

**WHEREAS**, the International Baccalaureate is a non-profit educational foundation founded in 1968 to work with schools, governments and international organizations to develop challenging programs of international education and rigorous assessment, and its program is recognized world-wide;

**WHEREAS**, the International Baccalaureate Programme encourages a positive attitude to learning by encouraging students to ask challenging questions, to critically reflect, to develop research skills, to acquire learning skills, to participate in community service, and to become active, compassionate, and lifelong learners who understand that other people, with their differences, can also be right;

**WHEREAS**, the International Baccalaureate Programme emphasizes intellectual challenge, encourages students to make connections between their studies in traditional subjects and to the real world, fosters the development of communication skills, intercultural understanding and global engagement, and development of qualities that are essential for life in the 21<sup>st</sup> Century.

**THEREFORE BE IT RESOLVED**, that through the adoption of Resolution 2018-19-18, Recognizing Hawthorne Elementary School for Receiving Reauthorization as an International Baccalaureate World School, Primary Years Programme School, the Board of Trustees acknowledges the teamwork, collaboration and commitment of Hawthorne Elementary School's students, community, staff and leadership.

Adopted by the Ontario-Montclair School District Board of Trustees on this 14<sup>th</sup> day of March 2019.

\_\_\_\_\_  
Elvia M. Rivas, Board President

\_\_\_\_\_  
Sarah S. Galvez, Board Vice President

\_\_\_\_\_  
Kristen Brake, Board Clerk

\_\_\_\_\_  
Sonia Alvarado, Board Member

\_\_\_\_\_  
Alfonso Sanchez, Board Member

\_\_\_\_\_  
James Q. Hammond, Ed.D., Superintendent



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Ontario-Montclair School District-Sponsored Travel/Conference/Business for Non-District Employees TCB1819-01**

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**REQUESTED ACTION**

Approve the Ontario-Montclair School District-Sponsored Travel/Conference/Business for Non-District Employees TCB1819-01 (Exhibit A).

**BACKGROUND INFORMATION**

The Ontario-Montclair School District 2016-2021 Five Year Action Plan's Mission states "The Ontario-Montclair School District is committed to providing a world class education to our students in safe, respectful, and welcoming school environments that empowers students, staff, and families to be successful in a dynamic global society and cultivates college, career, and community partnerships." Throughout the year, hundreds of parents of OMSD students participate in a myriad of committees, meetings, professional development and in supporting their students' academic achievements. The District wishes to support these parents and/or non-District employees in their endeavor to assist the District in meeting the various State and Federal compliance regulations, and in their students' achievements. To that end, during the year, non-District employees (i.e. parents), committee representatives and/or parents supporting their student's achievements may be asked to travel outside of the Ontario-Montclair community to participate in trainings, meetings, conferences and/or serve on committees or accompany their student on a scholastic event.

All travel expenses for non-District employees must be approved by the Board of Trustees and travel expenses may be paid for non-employees representing the District on official business. Expenses will be reimbursed on the basis of actual, necessary and reasonable expenses as approved by the management employee requesting and arranging the travel/conference. Mileage reimbursement will be in an amount equal to the reimbursement rate approved by the Internal Revenue Service (IRS) and any change in the reimbursement rate will coincide with the effective date of the IRS's revisions. Original, itemized receipts are required to document all expenses (except mileage).

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching: 

**FINANCIAL IMPLICATIONS**

As non-employees are asked to and granted approval for District conferences and other business, expense reimbursement obligations may be incurred. Exhibit A provides a listing of upcoming conferences/District business that may have non-employee expense obligations.

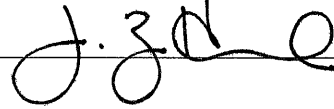
Reviewed by: Phil Hillman, Chief Business Official 

**Ontario-Montclair School District-Sponsored Travel/Conference/Business for Non-District Employees TCB1819-01**  
March 14, 2019

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the Ontario-Montclair School District-Sponsored Travel/Conference/Business for Non-District Employees TCB1819-01 (Exhibit A).

Approved by: James Q. Hammond, Superintendent \_\_\_\_\_

A handwritten signature in black ink, appearing to read "J. Q. Hammond", is written over a horizontal line.

**Exhibit A**

**Ontario-Montclair School District-Sponsored Travel/Conference/Business for  
Non-District Employees TCB1819-01**

March 14, 2019

<b>School/Department</b>	<b>Location</b>	<b>Dates</b>	<b>Event</b>
Learning & Teaching	Palm Springs, CA	February 23, 2019 Through February 24, 2019	California Association for the Gifted Conference
Child Welfare & Attendance Human Resources	Long Beach, CA	March 20, 2019 Through March 23, 2019	California Association for Bilingual Education Conference
Learning & Teaching	Ontario, CA	April 26, 2019	32 <sup>nd</sup> Annual Multilingual Recognition Awards
OMSD SELPA Learning & Teaching	Sacramento, CA	May 1, 2019 Through May 2, 2019	Legislative Action Day

# Discussion/Action/Public Hearing

ONTARIO-MONTCLAIR SCHOOL DISTRICT  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Adoption of Resolution 2018-19-19, Recognizing March 21, 2019 as World Poetry Day

---

**REQUESTED ACTION**

Approve Adoption of Resolution 2018-19-19, Recognizing March 21, 2019 as World Poetry Day.

**BACKGROUND INFORMATION**

Poetry is the mainstay of oral tradition and, over centuries, has communicated the innermost values of diverse cultures. In 1999, the United Nations Educational Scientific and Cultural Organization (UNESCO), during its 30<sup>th</sup> session held in Paris, France, proclaimed March 21<sup>st</sup> as World Poetry Day. The main objective of this action was to support linguistic diversity through poetic expression and to offer endangered languages the opportunity to be heard within their communities. The initiative of a global action in favor of poetry gives recognition and fresh impetus to national, regional and international poetic movements.

As part of the Common Core State Standards, schools are tasked with providing an array of literary experiences, including explaining major differences between poems, drama, and prose. These are an essential part of a basic education in the development of not only language arts, but other arts such as theatre, dance, music and visual arts, for all students. Exposing students to poetry allows them to participate as knowledgeable, reflective, creative, and critical members of a variety of literary communities, and it further allows them to develop an understanding of, and respect for, diversity in language.

The Ontario-Montclair School District supports the development of poetry within its community with the annual Poetry Day. Categories of poetry include acrostic, cinquain, diamante, haiku, rhyming and free verse. Students may also incorporate artwork and multi-media in their poetry literary works. The Seventh Annual District Poetry Day will be held on April 13, 2019.

The Board of Trustees celebrates our students' poetic talents and supports the celebration of poetry in the Ontario-Montclair School District through the adoption of Resolution 2018-19-19, Recognizing March 21, 2019 as World Poetry Day.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official

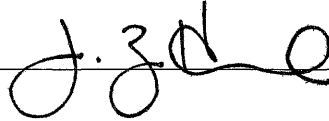


**Adoption of Resolution 2018-19-19, Recognizing March 21, 2019 as World Poetry Day**  
March 14, 2019

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the adoption of Resolution 2018-19-19, Recognizing March 21, 2019 as World Poetry Day.

Approved by: James Q. Hammond, Superintendent

A handwritten signature in black ink, appearing to read "J. Q. Hammond", is written over a horizontal line.

**EXHIBIT A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**Resolution 2018-19-19**  
**Recognizing March 21, 2019 as World Poetry Day**

**WHEREAS**, the United Nations Educational, Scientific and Cultural Organization (UNESCO) is a specialized agency of the United Nations and in 1999 proclaimed March 21 as World Poetry Day;

**WHEREAS**, Irina Bokova, Director-General of UNESCO proclaimed that "As a deep expression of the human mind and as a universal art, poetry is a tool for dialogue and rapprochement. The dissemination of poetry helps to promote dialogue among cultures and understanding between peoples because it gives access to the authentic expression of a language";

**WHEREAS**, poetry reaffirms our common humanity by revealing to us that individuals, everywhere in the world, share the same questions and feelings;

**WHEREAS**, poetry is the mainstay of oral tradition and, over centuries, has communicated the innermost values of diverse cultures;

**WHEREAS**, one of the main objectives of Poetry Day is to support linguistic diversity through poetic expression, which offers endangered languages the opportunity to be heard within their communities and recognizes the unique ability of poetry to capture the creative spirit of the human mind;

**WHEREAS**, the observance of World Poetry Day is also meant to encourage a return to the oral tradition of poetry recitals, to promote the teaching of poetry, to restore a dialogue between poetry and the other arts such as theatre, dance, music and visual arts, and to create an attractive image of poetry in the media, so that the art of poetry will no longer be considered an outdated form of art, but one which enables society as a whole to regain and assert its identity;

**WHEREAS**, each country and all communities are invited to celebrate Poetry Day on March 21<sup>st</sup> in its own way, with the active participation of National Commissions, governmental and non-governmental organizations, and public, private and educational institutions;

**WHEREAS**, The Ontario-Montclair School District has furthered the introduction and celebration of poetry as an important feature of arts education in our schools by supporting its annual Poetry Day;

**THEREFORE BE IT RESOLVED**, that the Board of Trustees of the Ontario-Montclair School District adopts Resolution 2018-19-19, Recognizing March 21, 2019 as World Poetry Day and encourages all educational communities to celebrate the mainstay of oral tradition with meaningful student activities and programs.

Adopted by the Ontario-Montclair School District Board of Trustees on this 14<sup>th</sup> day of March, 2019.

Attest:

\_\_\_\_\_  
Kristen Brake, Board Clerk



**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President, and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **Adoption of Resolution 2018-19-20, Recognizing April 23, 2019 as California School Bus Driver's Appreciation Day**

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**REQUESTED ACTION**

Approve the adoption of Resolution 2018-19-20, Recognizing April 23, 2019 as California School Bus Driver's Appreciation Day.

**BACKGROUND INFORMATION**

Each year, the California State Assembly and California Department of Education recognizes the hard and dedicated service provided by California school bus drivers. The safety of children rests in the hands of trained school bus drivers each school day. Therefore, the State of California declares the fourth Tuesday, April 23, 2019 as School Bus Driver's Appreciation Day in California.

Ontario-Montclair School District recognizes the dedication and commitment of bus drivers by adopting Resolution 2018-19-20 (Exhibit A).

Prepared by: Hector Macias, Assistant Superintendent, Human Resources 

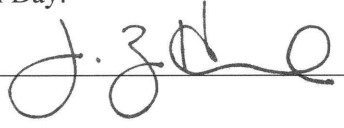
**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official 

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the adoption of Resolution 2018-19-20, Recognizing April 23, 2019 as California School Bus Driver's Appreciation Day.

Approved by: James Q. Hammond, Superintendent 



**Exhibit A**

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

**RESOLUTION 2018-19-20**

**RECOGNIZING APRIL 23, 2019 AS**  
**CALIFORNIA SCHOOL BUS DRIVER'S APPRECIATION DAY**

**WHEREAS**, the safety of our children rests in the hands of trained school bus drivers each school day; and

**WHEREAS**, great amounts of personal time and energies for bus driver's initial training and maintaining current licensing, skills, and knowledge of school bus laws through continuing education classes are expended by drivers; and

**WHEREAS**, school bus drivers often face natural and unnatural hazards in the performance of their duties; and

**WHEREAS**, school bus drivers frequently assist students in learning and growing in appropriate interactive peer and adult behaviors through counseling and/or disciplinary techniques; and

**WHEREAS**, school bus drivers consistently demonstrate patience and kindness toward students, parents, and school staff in the performance of their duties; and

**WHEREAS**, school bus drivers consistently demonstrate an awareness of and direct attention to school bus and school bus routes, mechanical, and safety conditions; and

**WHEREAS**, many school bus drivers perform their services for countless accident free miles, year after year.

**NOW, THEREFORE**, be it resolved, that the Ontario-Montclair School District recognizes School Bus Drivers on April 23, 2019, for their continued and excellent services to the youth.

**PASSED AND ADOPTED** the 14<sup>th</sup> day of March 2019, by the Board of Trustees, Ontario-Montclair School District, County of San Bernardino, California.



Attest:

\_\_\_\_\_  
Kristen Brake, Clerk

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President, and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** **2018-2019 Second Interim Financial Report with a Positive Certification**  
**(Supporting Information Available Under Separate Cover)**

---

**REQUESTED ACTION**

Approve the 2018-2019 Second Interim Financial Report with a Positive Certification (Supporting Information Available Under Separate Cover).

**BACKGROUND INFORMATION**

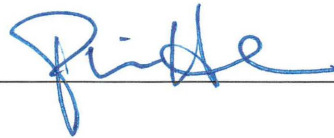
Pursuant to Education Code Section 42131, twice each year, the Board of Trustees must certify to the San Bernardino County Superintendent of Schools (SBCSS) and the California Department of Education (CDE) that the District can meet its financial obligations for the current and two subsequent fiscal years.

The Second Interim Report presents actual to date data as of January 31, 2019. This report must be approved and certified as positive, qualified, or negative by the Governing Board and submitted to the SBCSS by March 18, 2019. The three certifications, based upon current projections, are defined as follows:

1. **A Positive Certification** means that a district will meet its financial obligations (including the three percent reserve) for the current and two subsequent fiscal years.
2. **A Qualified Certification** means that a district may not meet its financial obligations for the current or two subsequent fiscal years (less than the three percent reserve in any year).
3. **A Negative Certification** means that a district will be unable to meet its financial obligations for the remainder of the current fiscal year or for the subsequent fiscal year (depleted cash).

The Second Interim Financial Report is presented under separate cover to the Board of Trustees for approval with a **Positive Certification**. Based upon current projections, the District will meet its obligations in the current and two subsequent years.

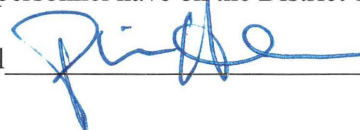
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

Preparing and presenting the Interim Report has no direct financial impact; rather, any budget and projection increases, decreases, and adjustments presented here reflect the impact that other Board actions such as approving contracts, grants, and changes in personnel have on the District's financial condition.

Reviewed by: Phil Hillman, Chief Business Official

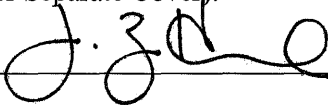


**2018-2019 Second Interim Financial Report with a Positive Certification  
March 14, 2019**

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board approve the 2018-2019 Second Interim Financial Report with a Positive Certification (Supporting Information Available Under Separate Cover).

Approved by: James Q. Hammond, Superintendent

A handwritten signature in black ink, appearing to read "J. Q. Hammond", is written over a horizontal line that extends from the text "Approved by: James Q. Hammond, Superintendent".

# Information/Announcements

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Report on Input Regarding Parent Involvement Opportunities in the Ontario-Montclair School District**

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**REQUESTED ACTION**

Receive for information the report on input regarding parent involvement opportunities in the Ontario-Montclair School District.

**BACKGROUND INFORMATION**

The Board of Trustees recognizes parents/guardians are their children's first and most influential teachers and that sustained parent involvement in the education of their children contributes greatly to student achievement and a positive school environment. Board Policy 6020-Parent Involvement states, "The Superintendent or designee shall regularly evaluate and report to the Board on the effectiveness of the district's parent involvement efforts, including, but not limited to, input from parents/guardians and school staff on the adequacy of parent involvement opportunities and barriers that may inhibit parent/guardian participation." Additionally, the Federal Program Monitoring requires evidence the District distributes the Parent Involvement Policy annually to parents serving on District parent advisory groups.

In compliance with Board Policy 6020-Parent Involvement and with the Federal Program Monitoring, parents serving on the following District parent advisory groups were afforded opportunities to provide input on the District's parent involvement opportunities:

- District English Learner Advisory Committee,
- District Special Education Parent Advisory Committee, and
- District Gifted and Talented Education Parent Advisory Committee.

The following positive trends were noted from parent input as provided by the parent groups listed above:

- Parents appreciate the Board's acknowledgment of the importance of parent engagement and their right to be actively involved.
- Parents appreciate site level parent workshops, parent outreach, the District's Annual Parent Leadership Conference and educational opportunities provided by the Parent Educational Center to help them support their children.
- Parents appreciate the opportunity to be involved in site and District level decision making, access to resources on the OMSD website, evaluation of programs and consultation in funding decisions.
- Parents appreciate the academic growth of the District and recognition of biliteracy through the Pathway Seal of Biliteracy Board Resolution.
- Parents appreciate the English learner, GATE and Special Education parent partnership and consultation.
- Parents appreciate leadership trainings and opportunities that help build their capacity to reach out to other parents.

**(Ref. M 1.1)**


**Report on Input Regarding Parent Involvement Opportunities in the Ontario-Montclair School District**  
March 14, 2019

Additionally, the following areas for improvement were noted from the parent input:

- Increase site level capacity to work alongside involved parents to increase parent participation.
- Increase workshop opportunities to support parents in meeting their child's academic and behavioral needs.
- Increase timely home-school communication on student academic and social-emotional progress.
- Provide additional parent trainings on how to support English learner students to reclassify and special education students to be successful in school and beyond.
- Maintain and increase cultural proficiency training and increase two-way communication efforts that foster a family-friendly school culture.
- Increase the capacity of school staff with strategies to ensure parents' concerns are addressed appropriately and in a timely manner.

The staff has begun to implement actions related to the input gathered and continues to develop meaningful opportunities at all grade levels for parents/guardians to be involved in District and school activities, advisory, decision-making, and advocacy roles, and activities to support student learning at school and at home.

The input gathered will support the development and annual update of the District's Local Control Accountability Plan and the site level Schoolwide Plan for Student Achievement.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching: 

**FINANCIAL IMPLICATIONS**

None for the information presented.

Reviewed by: Phil Hillman, Chief Business Official 

**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board receive for information the report on input regarding Parent Involvement Opportunities in the Ontario-Montclair School District.

Approved by: James Q. Hammond, Superintendent 

**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President and Board of Trustees

**FROM:** James Q. Hammond, Superintendent

**SUBJECT:** **Update on the 2018-2019 California Healthy Kids Survey (CHKS) Reports: California School Dashboard Local Indicator Priority 6 Student Engagement (Additional Supporting Information Available Under Separate Cover)**

---

**REQUESTED ACTION**

Receive for information the Update on the 2018-2019 California Healthy Kids Survey (CHKS) Reports: California School Dashboard Local Indicator Priority 6 Student Engagement (Additional Supporting Information Available Under Separate Cover).

**BACKGROUND INFORMATION**

Every year, Local Educational Agencies (LEAs) must determine whether they have “Met,” “Not Met” or “Not Met for Two or More Years” each applicable local performance indicator. In order to earn a rating of “Met,” the LEA is required to report information pertaining to each Local Indicator at a regularly scheduled governing board meeting. Additionally, LEAs will publish the same information to the public using self-reflection tools included in the California School Dashboard. The California Department of Education has determined that the California Healthy Kids Survey (CHKS) is a valid measure of perception of school safety and connectedness under Local Indicator Priority 6 Student Engagement. In the Ontario-Montclair School District, the CHKS is administered every other year to all 5<sup>th</sup> and 7<sup>th</sup> grade students, with the most recent report being published in December 2018. Metrics were chosen to determine school connectedness and perception of safety.

The following results are for the Ontario-Montclair School District Elementary 2018-2019 California Healthy Kids Survey Report - 5<sup>th</sup> grade students.

School Connectedness:

“I feel happy to be at this school”

- Ninety-five percent (95%) of students responded positively or neutral

“I feel like I am part of this school”

- Ninety-three percent (93%) of students felt they were a part of their school

School Connectedness by gender

- Females: 72%
- Males: 69%

School Safety:

“Do you feel safe at school?”

- Ninety-four percent (94%) of students responded positively or neutral

“If you tell a teacher that you have been bullied, the teacher will do something to help”

- Ninety-six percent (96%) responded positively or neutral

**(Ref. M 2.1)**

**Update on the 2018-2019 California Healthy Kids Survey (CHKS) Reports: California School Dashboard Local Indicator Priority 6 Student Engagement (Additional Supporting Information Available Under Separate Cover)**

March 14, 2019

The following results are for the Ontario-Montclair School District Secondary 2018-2019 California Healthy Kids Survey Report - 7th grade students.

School Connectedness:

“I am happy to be at this school”

- Eighty-six percent (86%) of students responded positively or neutral

“I feel like I am part of this school”

- Eighty-three percent (83%) of students responded positively or neutral

School Connectedness (7<sup>th</sup> grade) by race/ethnicity and gender

- Hispanic or Latino: 64%
- American Indian or Alaska Native: 66%
- Asian: 55%
- Black or African American: 61%
- Native Hawaiian or Pacific Islander: 60%
- White: 66%
- Mixed (two or more) races: 63%
- Females: 61%
- Males: 66%

School Safety:

“How safe do you feel when you are at school?”

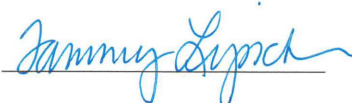
- Ninety-one percent (91%) of students responded positively or neutral

“Feel safe or very safe at school” by race/ethnicity and gender

- Hispanic or Latino: 63%
- American Indian or Alaska Native: 69%
- Asian: 54%
- Black or African American: 54%
- Native Hawaiian or Pacific Islander: 76%
- White: 67%
- Mixed (two or more) races: 61%
- Females: 58%
- Males: 68%

The California Healthy Kids Survey has been administered in OMSD since 2006, and has proven to be a valuable instrument in monitoring our District’s goals for social-emotional and behavior support and in creating positive and safe school climates. The Ontario-Montclair School District Elementary 2018-2019 California Healthy Kids Survey Report (Exhibit A) and the Ontario-Montclair School District Secondary 2018-2019 California Healthy Kids Survey Report (Exhibit B) are available under separate cover and on the District’s website.

Prepared by: Tammy Lipschultz, Assistant Superintendent, Learning & Teaching





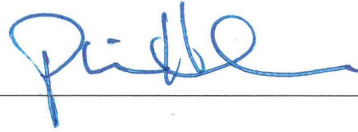
**Update on the 2018-2019 California Healthy Kids Survey (CHKS) Reports: California School Dashboard Local Indicator Priority 6 Student Engagement (Additional Supporting Information Available Under Separate Cover)**

March 14, 2019

**FINANCIAL IMPLICATIONS**

None for this information.

Reviewed by: Phil Hillman, Chief Business Official

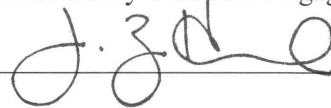


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**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board accept the Update on the 2018-2019 California Healthy Kids Survey (CHKS) Reports: California School Dashboard Local Indicator Priority 6 Student Engagement.

Approved by: James Q. Hammond, Superintendent



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**ONTARIO-MONTCLAIR SCHOOL DISTRICT**  
Ontario, California

March 14, 2019

**TO:** Elvia M. Rivas, President, and Board of Trustees  
**FROM:** James Q. Hammond, Superintendent  
**SUBJECT:** Measure "K" Citizens' Bond Oversight Committee's 2018-2019 Annual Report

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**REQUESTED ACTION**

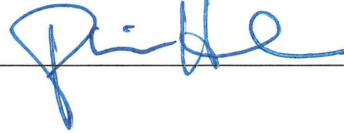
Accept for information the Measure "K" Citizens' Bond Oversight Committee's 2018-2019 Annual Report.

**BACKGROUND INFORMATION**

The Citizens' Bond Oversight Committee (CBOC) oversees the District's Measure "K" Bond expenditures as required by Proposition 39. On January 19, 2017, the Governing Board appointed the members of the CBOC. The CBOC has met on a regular basis in compliance with State law and the District's Board Policy and Administrative Regulation 7214. The CBOC has received reports and information on the expenditure of the bond funds and reviewed the expenditures made on projects authorized under the bond measure.

Education Code section 15280 requires that the CBOC issue regular reports on the results of its activities and that a report shall be issued at least once a year. That report is attached as Exhibit A.

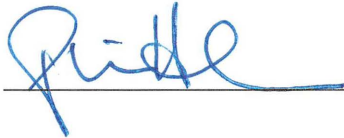
Prepared by: Phil Hillman, Chief Business Official



**FINANCIAL IMPLICATIONS**

None.

Reviewed by: Phil Hillman, Chief Business Official



**SUPERINTENDENT'S RECOMMENDATION**

The Superintendent recommends the Board accept for information the Measure "K" Citizens' Bond Oversight Committee's 2018-2019 Annual Report.

Approved by: James Q. Hammond, Superintendent



**Ontario-Montclair School District  
Ontario, California  
February 20, 2019  
MEASURE “K” CITIZENS’ BOND  
OVERSIGHT COMMITTEE**

<u>Members</u>	<u>Term Expiration:</u>	
	<u>Current</u>	<u>Third Term</u>
Bertha Diaz (Parent Member)	Apr 2021	Apr 2023
Judith Jasper (Senior Citizen’s Organization Member)	Apr 2020	Apr 2024
Crisol Mena (Parent Active in a PTA Member)	Apr 2021	Apr 2023
Michael Milhiser (At-Large Member)	Apr 2021	Apr 2023
Christine Pangelinan (At-Large Member)	Apr 2020	Apr 2024
Sergio Sahagun (Community Business Owner Member)	Apr 2020	Apr 2022
Daryll Volrath (Taxpayers Associate Member)	Apr 2021	Apr 2023

## 2018-19 ANNUAL REPORT

**Background:** Education Code Section 15280 requires that the Committee issue “regular reports on the results of its activities,” and that a report shall be issued at least once per year. There is no established or mandated form, or other required content, for an annual report.

### 1. Activities of the Committee.

On January 19, 2017, the Board approve Adoption of Resolution 2016-17-18, establishing an Independent Citizens' Bond Oversight Committee (“CBOC”) and Approving OMSD Independent Citizens' Bond Oversight Committee Bylaws for Measure K. In accordance with the CBOC Bylaws, the committee is to consist of a minimum of seven (7) members. The applications were received and screened to determine the recommended committee membership.

On December 13, 2018, the Board or Trustees filled two vacancies by appointing, Christine Pangelinan (At-Large Member) and Judith Jasper (Senior Citizen’s Organization) and re-appointed members, Bertha Diaz (Parent Member), Crisol Mena (Parent Active in a PTA Member), Michael Milhiser (At-Large Member), Sergio Sahagun (Community Business Owner Member), Daryll Volrath (Taxpayers Associate Member).

The CBOC convened on July 27, 2017 and February 1, 2018. No business was conducted without a quorum. Agendas and Meeting Minutes, plus exhibits provided to the members, are posted on the District’s website.

## 2018-19 Annual Report

### 2. Findings of the Committee.

The CBOC has scheduled meetings on a regular basis in compliance with State law and the School District's Board Policy BP 7214 and Administrative Regulation AR 7214.

The CBOC has received reports, updates, and information on the expenditure of the bond funds, and reviewed the expenditures made on projects authorized under the bond measure.

Bond funds have been expended on the identified projects authorized by the bond measure.

No bond measure funds have been spent on teacher/administrator salaries or other school operating expenses.

The annual financial and performance audits for the year ending June 30, 2018 was prepared by the auditing firm of Vavrinek, Trine, Day & Co., LLP (VTD) and included as an attachment to this report. The Board of Trustees received the 2017-18 Annual Measure K General Obligation Bond Audit Report ("Audit Report") on January 10, 2019. CBOC members were provided the Audit Report prior to the Board's January 10, 2019 meeting.

The CBOC has received all necessary and requested technical and administrative assistance from the School District.

The CBOC's Internet website is operational and includes all required documentation and information.

The CBOC received information on the District's efforts to maximize the use of Measure 'K' revenues by implementing cost-saving measures, including competitive bidding, negotiating professional services fees for architectural design and construction management services, reuse of plans, incorporating cost efficient/energy conservation measures, and pursuing supplemental funding, including Prop 39 HVAC replacement funding.

The District is in compliance with the requirements of Article XIII A 1(b)(3) of the California Constitution and Section 15278 of the Education Code governing the establishment of a CBOC.

### 3. Summary of Project Revenues and Expenditures as of June 30, 2018.

Bond authorization: \$150,000,000. Series A bonds: \$35,000,000. Subsequent bond issues: None.

## 2018-19 Annual Report

On March 17, 2017, Series A bonds were issued for the bond authorization totaling \$35,000,000.

As reported in the Audit Report, project expenditures as of June 30, 2018 were \$8,597,554.41. The Fund ending balance was \$26,659,076.91. As of June 30, 2018, the Building Fund ("Measure K") indicates commitments with respect to unfinished projects totaling \$32,439,785.00.

No Audit Findings or Questioned Costs were reported in the Audit Report.

The Audit Report Conclusion states the District's expenditures were made for authorized Bond projects.

Projects' funds may be augmented by other District budgets, as appropriate. These include Deferred Maintenance, Developer Fees budgets Prop 39, and funding from the State's School Facilities Program. There were no adjustments to the District's financial records as a result of the Audit Report.

#### 4. Recommendations/Commendations.

The CBOC recommends that the District continue its efforts to maximize the use of Measure 'K' revenues by implementing cost-saving measures and pursuing supplemental funding. It is apparent to the Committee that the staff's advanced planning, solid controls procedures, and the development of a strong project management team has resulted in great progress towards the completion of the Measure 'K' projects.

Measure 'K' was passed in November 2016 to provide \$150,000,000, in whole or in part, funds for the renovation/repair of aging classrooms, plumbing, gas lines, asbestos/lead paint abatement, code compliance, school security, fire safety, increase water conservation/energy efficiency, improve technology/computer/science labs, construct, acquire/retrofit school facilities, sites/equipment, including physical education facilities, gyms, lockers, bleachers, multipurpose rooms used for after-school programs, assemblies, sports, performing arts and serving meals, construct, upgrade, reconfigure parking lots and drop off/pick up zones, and temporary housing of dislocated District activities caused by bond projects.

On behalf of the members of the Measure 'K' Citizens' Oversight Committee (CBOC), I submit this 2018-19 Annual Report to the taxpayers and residents of the Ontario-Montclair School District. The CBOC wishes to thank District staff and the members of the Governing Board who have worked with us to execute our mission of monitoring and overseeing Measure 'K' bond expenditures.

## 2018-19 Annual Report

At our February 20, 2019 meeting, the CBOC accepted, reviewed and approved this report.

Respectfully submitted,

Bertha Diaz  
Vice

*on behalf of the*

Measure 'K' Citizens' Bond Oversight  
Committee, Ontario-Montclair School  
District



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Ontario-Montclair School District  
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